PAVEMENT HISTORICAL DATABASE (PHD) CONSULTANT TRAINING

Hosted By:

Justin Schenkel, Fawaz Kaseer, and Mike Eacker



- Define PHD and its functions
- Explain PHD Roles and expectations
- Learn how to use PHD
- Feedback
- Answer Questions



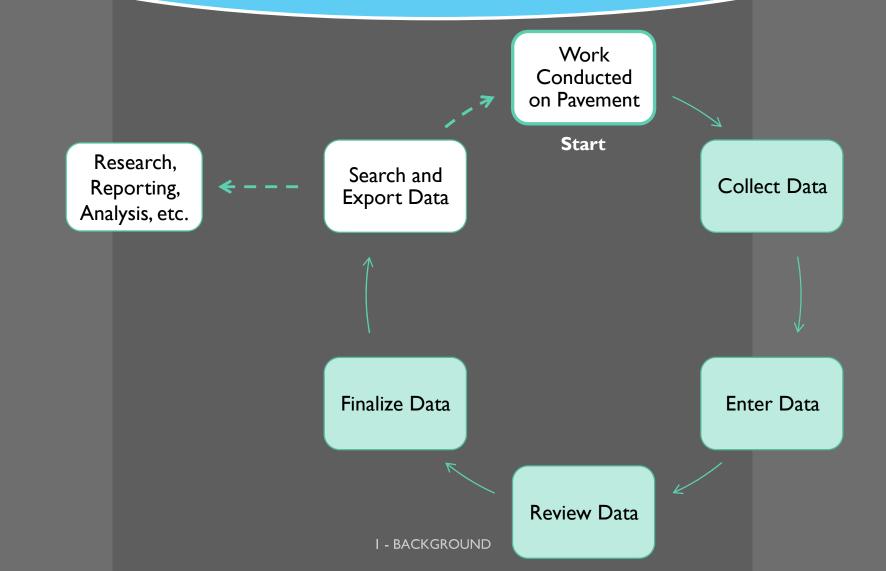
- I Background
- 2 General Information
- 3 Data Entry
- 4 Data Owner Overview
- 5 Central Office QA
- 6 Data Export/Reports Overview
- 7 FAQ/Business Rules
- 8 Administration

I - BACKGROUND

WHAT IS PHD?

- Pavement Historical Database (PHD)
- MILogin application
- Centralized electronic data warehouse
- "As Built" pavement and material information on MDOT roadways
- Data can be searched, sorted, and exported

PHD PROCESS



PHD PURPOSE

- Provides a robust database of MDOT public asset information
 - Location // Length // Width // Materials
- This can help us be:



PHD USES

- HPMS Reporting (Highway Performance Monitoring System)
- Roads & Highways
- Sufficiency Data
- Historical Research
- Scoping, Estimating, Design
- Materials or Work Type Trend Analysis
- Asset Management
- Pavement Management Data Analysis

PHD HISTORY

2013

2009

Begin

Annual

Data Entry

Data used for required HPMS reporting to FHWA

2015 Sufficiency Data added













2012

Central Office QA Process 2014

Added to scoping checklist form (#0593-0596) 2020

Data added to Roads & Highways

PHD WORKFLOW

Data Collector

- Gather construction records and assemble information
- Convert Control Section (CS) and/or Stationing to Physical Reference (PR)
- Segment job into unique segments (≥0.1mi)

Collect Data

Enter Data

Review Data

Finalize Data

Data Entry User

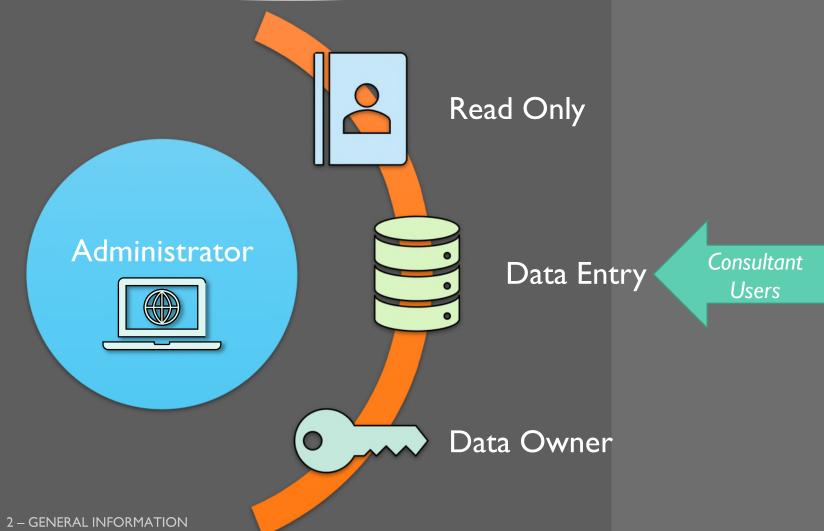
- Review all collected information
- Enter data into PHD
- Check completed work
- Send PHD job to Data Owner for Review/QA

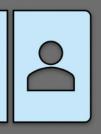
Data Owner User

- Review the job for errors/omissions
- Finalize if no errors/omissions (job is sent to PHD database)
- IF errors/omissions:
 - Make corrections, or
 - Send back to the Data Entry User for corrections, then resubmitted to Data Owner for Review and Finalization

2 – GENERAL INFORMATION

PHD USER ROLES (ACCESS LEVEL)





PHD ROLES READ ONLY

- Reports & Searches

- » Export Data
- » Search Segment(s)
- » Construction History
- » Material Information
- » Material Quantity
- » Network Inventory
- » Work Type
- » MAP Reconciliation

Read Only

- Can search, export data, and view reports
- Menu access:
 - Search Segments, Export Data, Reports



PHD ROLES DATA ENTRY

Post Constr. Data

- » Create
- » Modify

- Reports & Searches

- » Export Data
- » Search Segment(s)
- » Construction History
- » Material Information
- » Material Quantity
- » Network Inventory
- » Work Type
- » MAP Reconciliation

Data Entry

- Enters project data
- Submits job for review by Data Owner
- Can create and modify jobs
- Can search, export data, and view reports
- Menu access:
 - Search Segments, Export Data, Reports
 - Create, Modify



PHD ROLES DATA OWNER

- Post Constr. Data

- » Create
- Modify
- » Review
- » Reassign

- Reports & Searches

- » Export Data
- » Search Segment(s)
- » Construction History
- » Material Information
- » Material Quantity
- » Network Inventory
- » Work Type
- » MAP Reconciliation

Data Owner

- Reviews jobs submitted by Data Entry users:
 - Verifies job is ready to be Finalized in the database
 - Can Reassign the job if it isn't ready to be Finalized
- Can create and modify jobs
- Can search, export data, and view reports
- Menu access:
 - Search Segments, Export Data, Reports
 - Create, Modify
 - Review, Reassign



PHD ROLES ADMINISTRATOR

- Post Constr. Data

- » Create
- » Modify
- » Review
- » Reassign

Reports & Searches

- » Export Data
- » Search Segment(s)
- » Construction History
- » Material Information
- » Material Quantity
- » Network Inventory
- » Work Type
- » MAP Reconciliation

+ Administration

Administrator

- Approves PHD access
- Assigns/modifies User Roles and Assignment Locations
- Provides statewide assistance
- Can create and modify attributes, layers, and measurement units
- Can unlock finalized jobs
- Menu access:
 - Administration, Reports
 - Review, Reassign, Create, Modify, Search Segment(s), Export Data, Reports

ASSIGNMENT LOCATION

Job entry is bound by your Assigned Region Location

• Users with <u>TSC</u> assignment can reassign or enter segments anywhere within their <u>Region</u>

• Example: a user assigned to the <u>Brighton TSC</u> can **enter data** for a job that is within the <u>University Region</u>

 Contact PHD Admin if your Assignment Location needs to be changed



GENERAL CONVENTIONS

- **RED** = Error Message
- GREEN = Successful save/update
- Screen tips will appear when mouse pointer is hovered
- Red asterisk (*) = data required before saving as Complete
- Column headers can be sorted by selecting the header name
- The % symbol is a "wildcard" used in search/filtering fields, for example:
 - 8% finds any number (word or phrase) beginning with an "8"

GENERAL CONVENTIONS (CONT.)

• Back:

- Returns to the previous screen
- <u>WARNING</u>: Changes will still appear if the screen is reentered, but they are <u>not</u> saved. **Data will be lost if the project is exited without saving the changes**

• Cancel:

- Leaves the current job and takes the user to the initial submenu screen
- WARNING: Entered data will be lost if it is not saved



TIME ENTRY



- Charge time to the job number being entered
- Applies to time spent:
 - Gathering data for PHD data entry or review,
 Entering data, and/or QA of entered data

• Note: MDOT users use SIGMA. For PHD, they use the "Reporting" box & code 5911200055



WHEN TO COLLECT & ENTER DATA



- Collect: <u>during</u> construction
- Enter: during construction & complete entry after job complete
- Annual <u>due date</u> is **January 31**st for projects completed the prior year
 - Allows MDOT to meet annual federal reporting requirements (HPMS) & entry is completed before start of next construction season
 - Exceptions:
 - Projects built over multiple years. Complete entry of multi-year projects when project is finished
 - Projects with new/lengthened PR info. Complete when the next framework version is available

WHAT IS ENTERED?

- All projects with pavement work on MDOT trunkline for mainline, shoulder, or <u>curb & gutter</u> (≥ 0.1 mile) is required
 - MAP and NonMAP projects
 - Projects <0.1 mile are optional
 - No local road work
- Current projects as they are built

WHAT IS ENTERED? (CONT.)

- Only work/materials assigned to that job number
 - Exceptions: Surface Type (identifies entire underlying cross-section) and Median
- Projects with multiple job numbers <u>enter each job number</u>
 <u>separately</u>, for example:
 - A project is let with a job number for intersection improvements and another job number for work outside the intersection
- Job numbers without pavement work are not entered
 - Typically, these types of jobs don't have pavement work: Freeway lighting, landscaping, signing, etc.

WHAT IS A MAP JOB?

- MAP job:
 - Has MDOT job number

• Job information stored in the MDOT Architecture Project (MAP) database,

(i.e. JobNet/MPINS)



WHAT IS A NON MAP JOB?

- Non MAP job:
 - Does not have information stored in the MAP database
 - Includes these job types:
 - Maintenance-Funded projects ("M" projects)
 - Maintenance forces MDOT or county
 - Transportation Work Authorizations (TWA)
 - Warranty work
 - Historic (older let projects not in MAP), and
 - Permit work (i.e. widening/turn lane for a development, cross section reconstruct for utility work)
- Non Map jobs are <u>required</u> for PHD data entry because work occurs on MDOT trunkline

PHD NON MAP NAMING CONVENTIONS

Project Type	<u>Definition</u>	PHD Naming Convention
Maintenance	Maintenance funded work let through MDOT, performed by MDOT or another agency.	Use the job number including the letter "M" that precedes it.
TWA	Transportation Work Authorization funded.	Use the TWA number . Your region financial analyst can provide the number, or assign a number if needed.
Warranty	Work performed under the terms of a project warranty.	Use the prefix "W" followed by the original 5 or 6 digit job number.
Direct Forces Work	Work performed by MDOT employees or contract county forces.	Create a direct forces work reference number for PHD use only. Use the following conventions: DYYYYCNrouteBMP 1. The prefix "D" followed by four digits representing the year. 2. The two digit county number. 3. The route. Use an alpha numeric with a hyphen as separator; for example, "US-31" or "US-31BR". 4. The beginning milepoint (including decimal point). (There is a twenty character limit.)
Historic	Projects let and constructed by MDOT prior to the implementation of MAP and therefore without MAP job numbers.	Use either the project number from the title sheet of the historic plans or the records used for the data entry.
Permit	Work constructed by others under permit; i.e., widenings for commercial driveways or utilities work.	Use the prefix "P" followed by the last 10 digits of the permit number. The TSC permit agent will be able to provide this information.

DATA HIERARCHY

- Job Details (i.e. Job ID, Work Type Code, etc.)
 - Jobs have Segments (i.e. PR from MP to MP)

• Segments have Lanes/Shoulder, Curb & Gutter, Median

• Lanes/Shoulder, Curb & Gutter have Layers

• Layers have Attributes

Layers

Lanes/

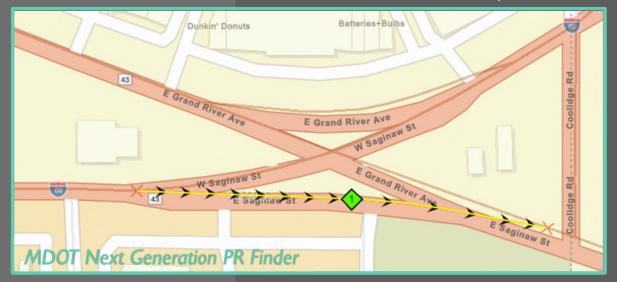
Shoulder/C&G

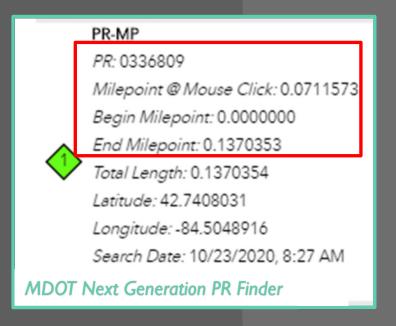
Segments

Job Details

SEGMENTS IN PHD

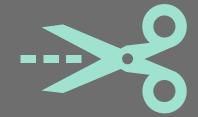
- Roadway locations are entered into PHD by their PR number and PR milepoints
 - PR = Physical Reference
 - Number = Unique roadway numerical name
 - Milepoint = Linear location of that referencing system
- Use the MDOT PR Finder for numbers and milepoints



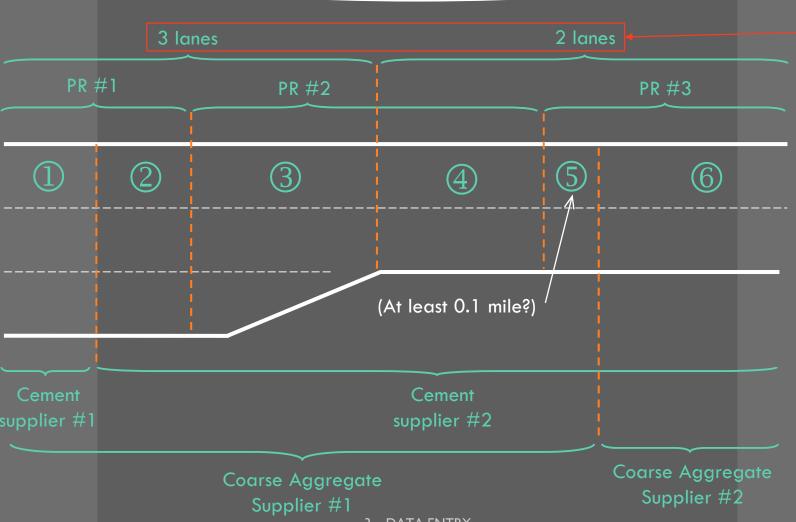


SEGMENTATION

- New segments or sub segments are required when changes occur that are >0.10 of a mile
- Changes include:
 - PR number changes
 - Lane changes (number of lanes or lane width)
 - Cross-sectional changes (layer or material changes)
 - Shoulder, Curb & Gutter (new construction or change in existing)
 - Multiple years of construction
 - Median changes when significant (type or major width change)

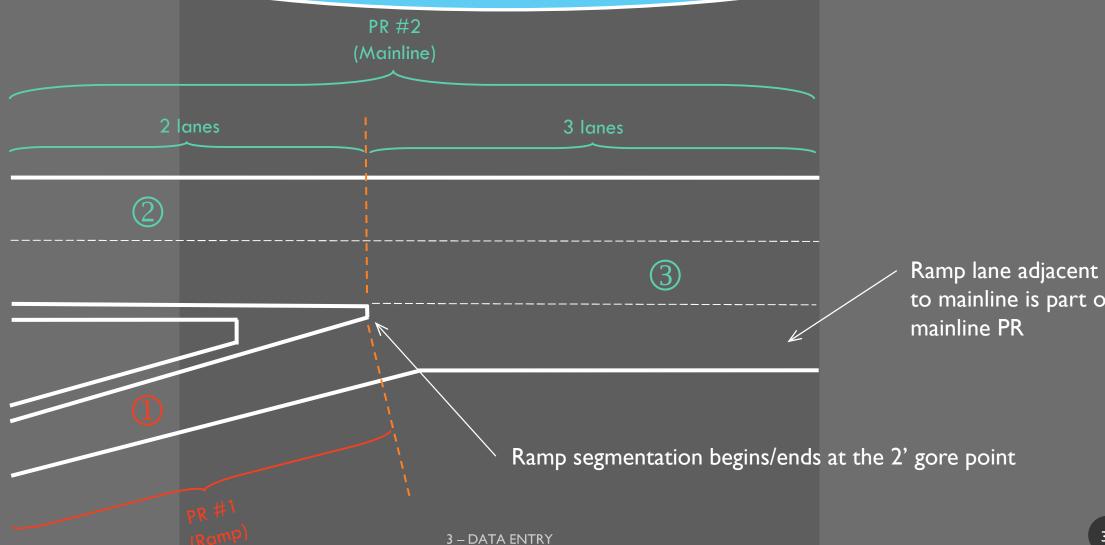


SEGMENTATION EXAMPLE **MAINLINE**



Automated, so if the job does not change existing lanes, this is already complete!

SEGMENTATION EXAMPLE RAMP



to mainline is part of

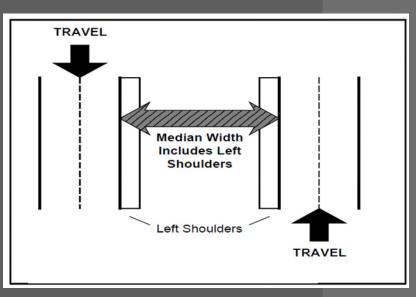
MEDIAN INFORMATION

Median Types:

- Undivided
- Concrete Barrier
- Guardrail
- Cable Guardrail
- Raised Island with Curb
- Thick, impenetrable Vegetation
- Graded with ditch
- Flat (paved and unpaved)
- N/A use this for segments that <u>cannot</u> have median (i.e. <u>most</u> ramps)
- Other input a unique type in a text box below

• Median Width:

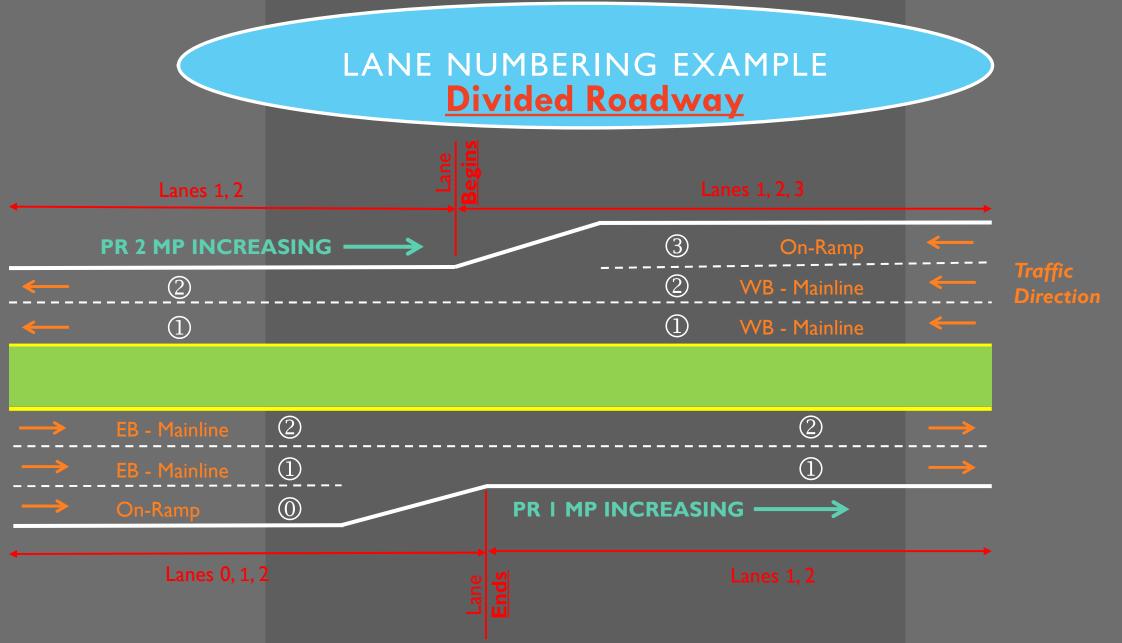
- Average or predominant width <u>including inner shoulders</u>, measured between the inside edges of the leftmost through lanes in both directions, to nearest foot.
- Change if there is a new consistent width.



LANE NUMBERING

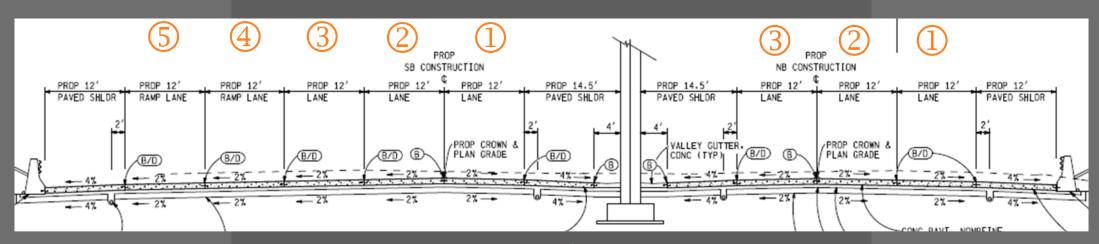
- Lanes are always numbered <u>right to left</u> facing toward increasing milepoints in the PR segment (no matter the traffic direction)
- Lane 1 is the **right-most through lane** of the PR segment
- Increasing lane numbers 2, 3, etc. are lanes left of Lane 1
- Decreasing lane numbers 0, -1, and less are lanes right of Lane 1
 - Examples: ramp lane, passing flare, right turn lane
- The begin/end taper point is the start/end of the lane

Important because automated segmentation of lanes doesn't always identify numbering correctly



LANE NUMBERING EXAMPLE <u>Divided Roadway</u>

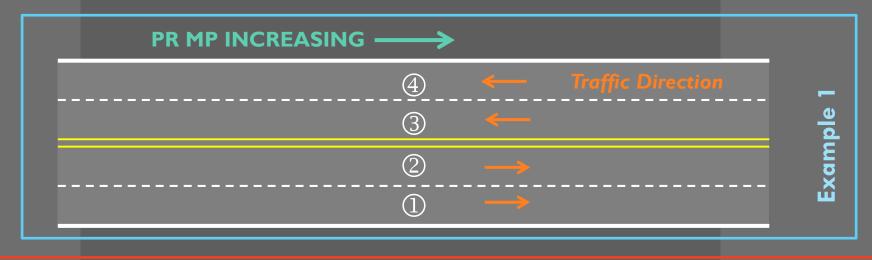
R #2

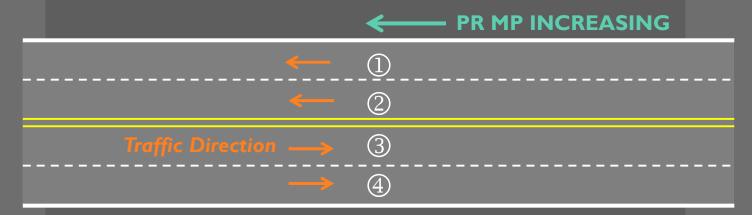




(milepoints increasing looking into the page)

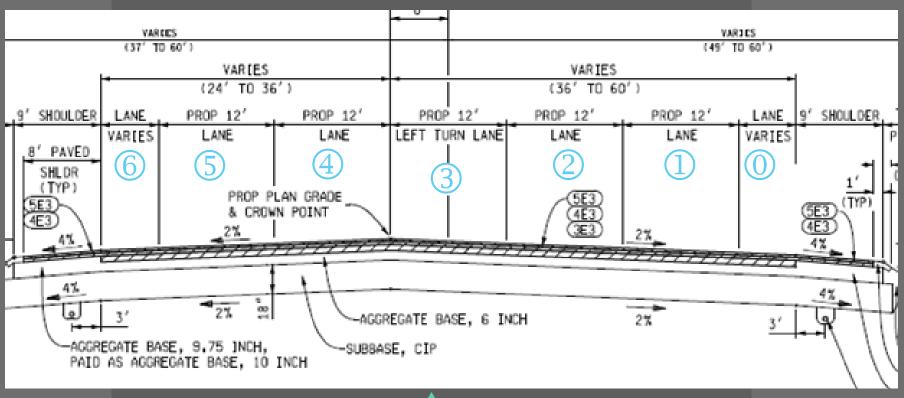
LANE NUMBERING EXAMPLE <u>Undivided Roadway</u>





examble 7

LANE NUMBERING EXAMPLE <u>Undivided Roadway</u>



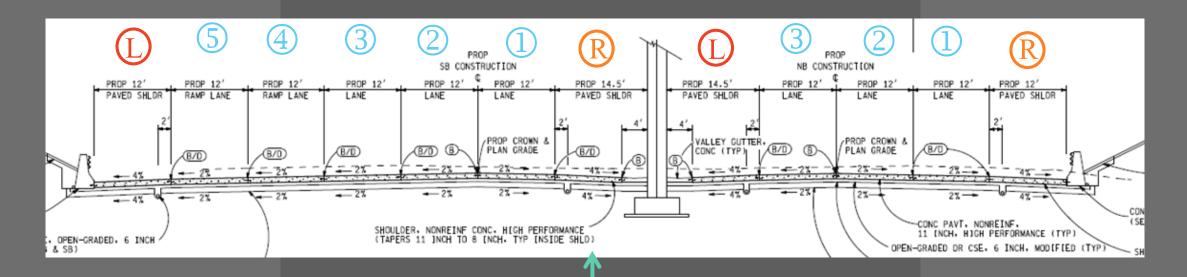


(milepoints increasing looking into the page)

SHOULDER AND CURB & GUTTER DIRECTION

 The shoulder/C&G sides, right or left are established by using the direction of increasing PR milepoints

PR #2 PR #1



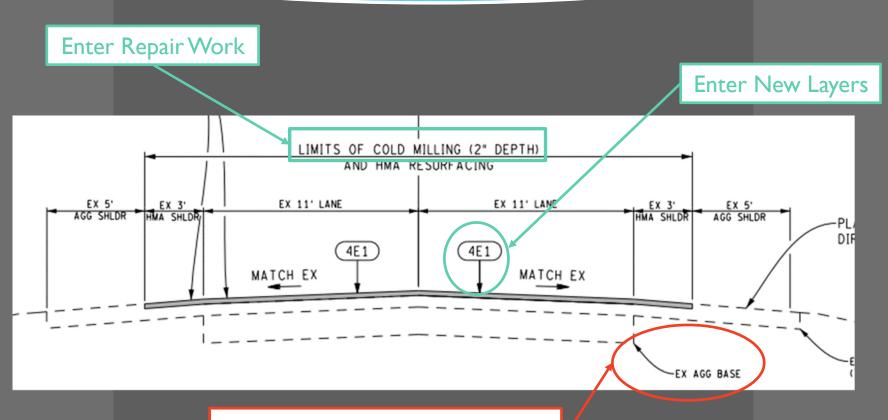
(milepoints increasing looking into the page)

LAYERS

- A <u>layer</u> is a single thickness of a paved/placed <u>material</u> or <u>repair work</u>
- PHD order:
 - First layer constructed entered first & shown on bottom
 - Final layer constructed entered last & shown on top
- Only enter layers paved/placed in the current job
 - Existing layers or layers paved/placed in other jobs should not be entered with the <u>current job</u>
 - Median info and Surface Type are always entered (even if not worked on)



LAYERS IN PHD (CONT.)



Existing Layers are <u>not</u> entered (except for milling/repair work)

LAYERS EXAMPLE

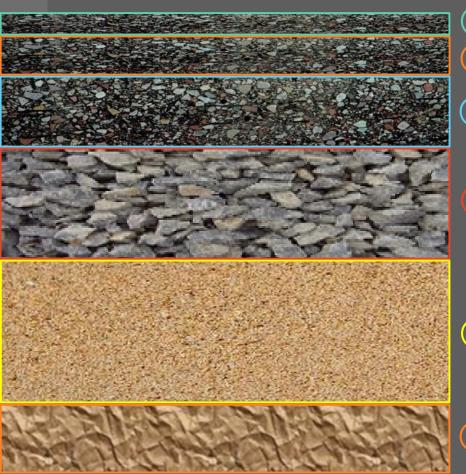
HMA Top Course
HMA Leveling Course

HMA Base Course

Aggregate Base Course

Subbase

Roadway Embankment





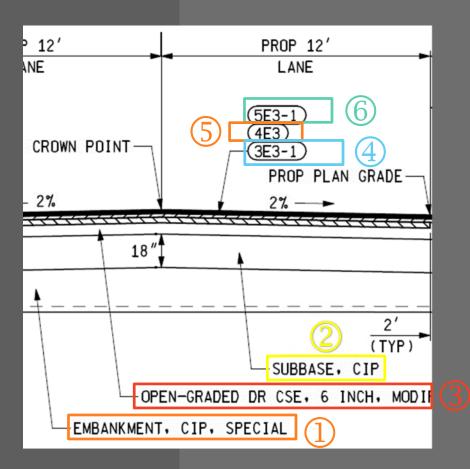












LAYER ATTRIBUTE EXAMPLE

HMA Top Course

- AWI
- Application Rate
- Aggregate Class
- Asphalt Binder

- AggregateSource
- Binder Supplier
- Warm Mix?

- Mix Type
- Mix Design Number
- Shingles in Mix?

Aggregate Base Course

- Thickness
- Aggregate Class
- Aggregate Source

Roadway Embankment

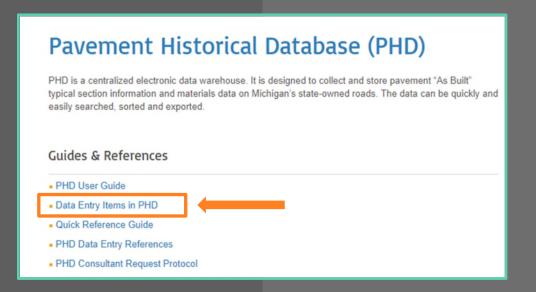
Yes / No





LAYER ATTRIBUTES IN PHD

- For a comprehensive list of all layers and their associated attributes use:
 - Data Entry Items In PHD document, pages 4-10
 - Can be downloaded from the MDOT PHD Info Website



STATUS LEVELS

- There are TWO different status levels for Layers, Lanes/Shoulder Curb & Gutter, and Segments:
 - DRAFT
 - COMPLETE

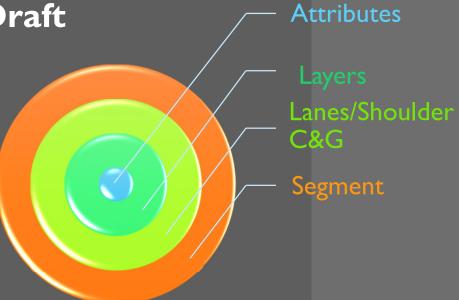
- Note: Layers, Lanes/Shoulder Curb & Gutter, and Segments:
 - Must be <u>saved</u> to be shown as **Complete**
 - Can still be <u>edited</u> even if shown as **Complete**
 - Can be changed and saved as **Draft** even if previously saved as **Complete**

STATUS LEVELS (CONT.)

- Layer: Complete when all required Attributes are entered
 - Lane/Shoulder Curb & Gutter: Complete when all Layers are entered
 - Segment: Complete when all Lanes/Shoulder Curb & Gutter & Median details are entered

• If required items are left blank, save as **Draft**

Missing information can be entered later

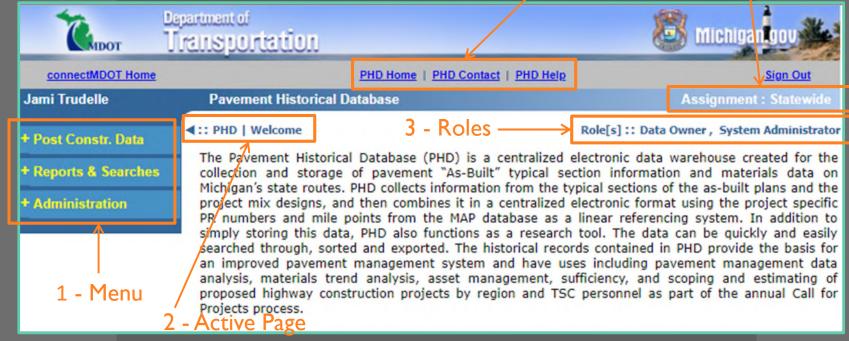


PHD INTERFACE & OPERATIONS

PHD WELCOME SCREEN

- 1 Menu: Navigation between screens and work areas
- 2 Active Page: Displays the active main menu and submenu
- 3 Roles: Assigned access level
- 4 Location Assignment: TSC/Region, or Statewide jurisdiction
- 5 Contact & Help: Administrator's contact info and User Manual

5 - Contact & Help

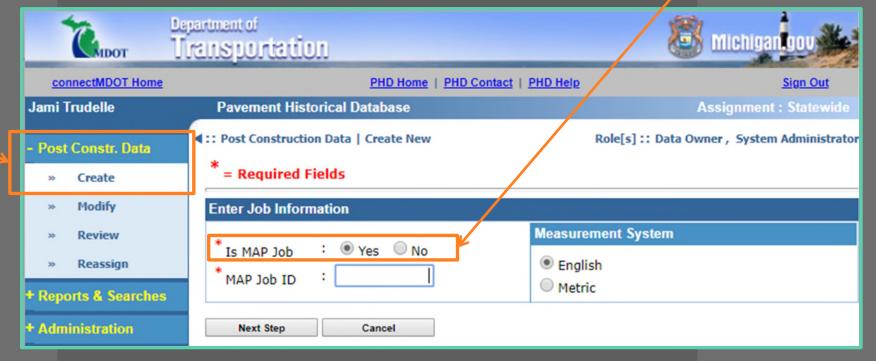


CREATE NEW JOB SCREEN

- For MAP jobs:
 - Job ID is the MDOT Job Number without the 'A', etc.
- For Non MAP jobs:
 - Job ID naming conventions can be found in the PHD Manual or PHD Quick Ref Guide
 - Job Types: M-fund projects, TWA, Warranty, Direct Forces Work, Historic, & Permit

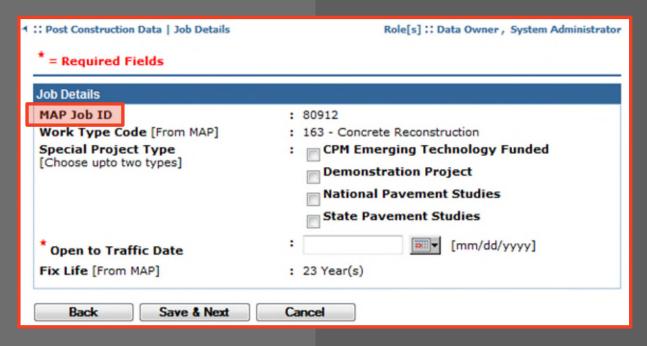
(2) Choose:
'Yes' for MAP Job
'No' for Non MAP Job

(1) Navigate to:
Post Constr. Data
Create

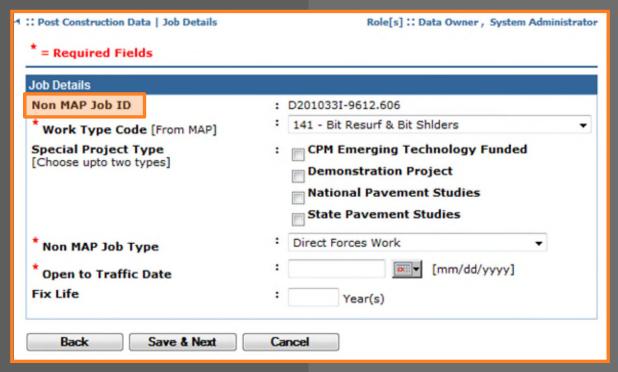


JOB DETAILS SCREEN

- MAP job:
 - Auto Generated: Work Type Code & Fix Life
 - User Entered: Special Project Type, Open to Traffic Date*



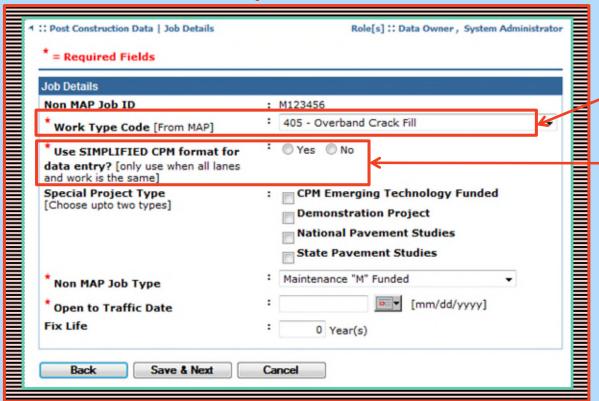
- Non MAP job:
 - User Entered: Work Type Code*, Special Project Type, Job Type*, Open to Traffic Date*, & Fix Life



Simplified CPM - Job Details Screen (for MAP or Non MAP jobs)

- Job must be a CPM project with Work Type Code 400 to 499
- Reduces the amount of data entry:
 - No entry of individual lanes
 - Only enter segment layer information
 - Does not require segment changes based on lane or shoulder changes
- Note: this can only be selected once and will <u>remain</u> in the selected format

Simplified CPM



WTC = 400-499

Simplified CPM Check Box

Appears only if WTC is 400-499. Will not appear otherwise.

November 2021 3 – DATA ENTRY

Simplified CPM - Job Details Screen

- Cannot use Simplified CPM format if the following applies to the job:
 - Lanes have different layers constructed
 - All lanes must have the same layers to use Simplified CPM
 - Has HMA paving, which includes these layers:
 - HMA Base Course
 - HMA Leveling Course
 - HMA Top Course
 - HMA Wedge Course
 - HMA Ultra-Thin Overlay
 - Crack Relief Interlayer/DRM
 - Paver Placed Surface Seal
 - Does not have WTC 400 to 499

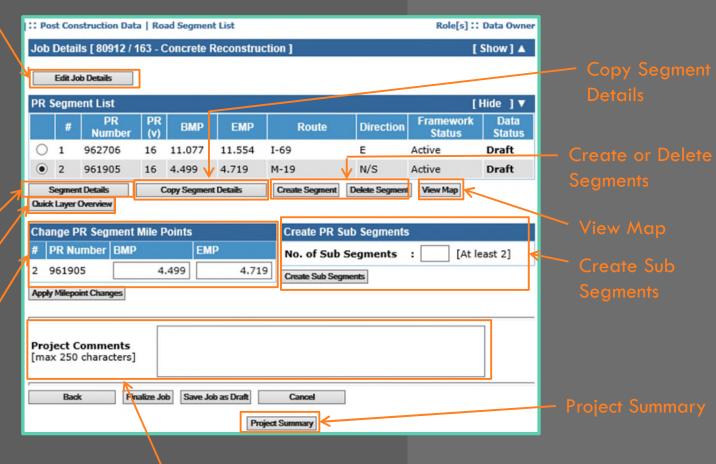
ROAD SEGMENT LIST SCREEN

- This screen appears after: Edit Job Details
 - The job is created, or
 - A previously created job has been selected from the Modify area
- If it is a MAP job then segments will be automatically populated
 - Likely still requires editing and adding segments
- If it is a Non MAP job then the segments need to be created

Edit Segment Details

Quick Layer Overview

Change Milepoints



roject Comment Box

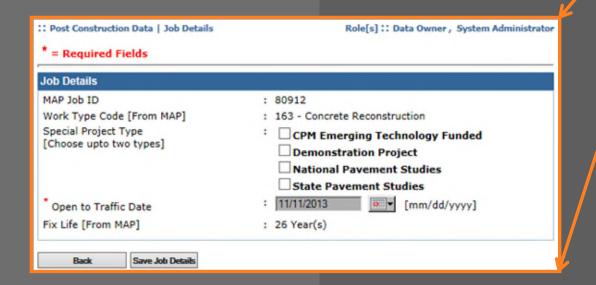
Road Segment List Screen **Auto Sub-Segmentation** Example: JN 119085, I-475 Reconstruct

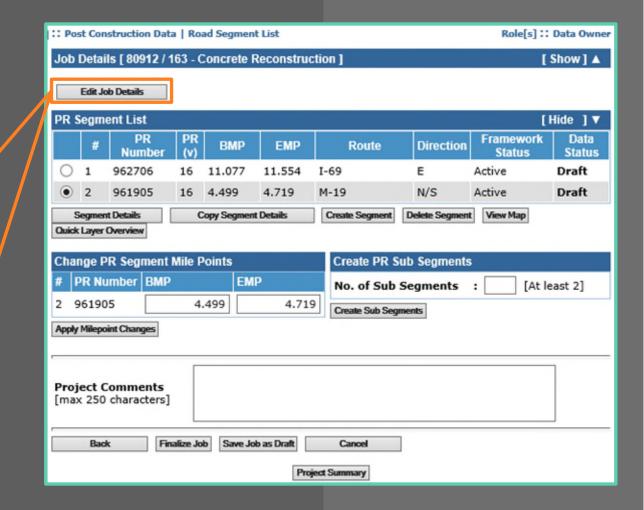
- 28 Segments Auto Populated
 - Mainline
 - 1497903 (9 segments)
 - 1497904 (9 segments)
 - Ramps
 - 1844501 (I segment)
 - I500701 (2 segments)
 - 1844410 (1 segment)
 - 1500604 (2 segments)
 - 1500610 (I segment)
 - I500702 (I segment)
 - 1500603 (1 segment)
 - 1500605 (I segment)



EDIT JOB DETAILS

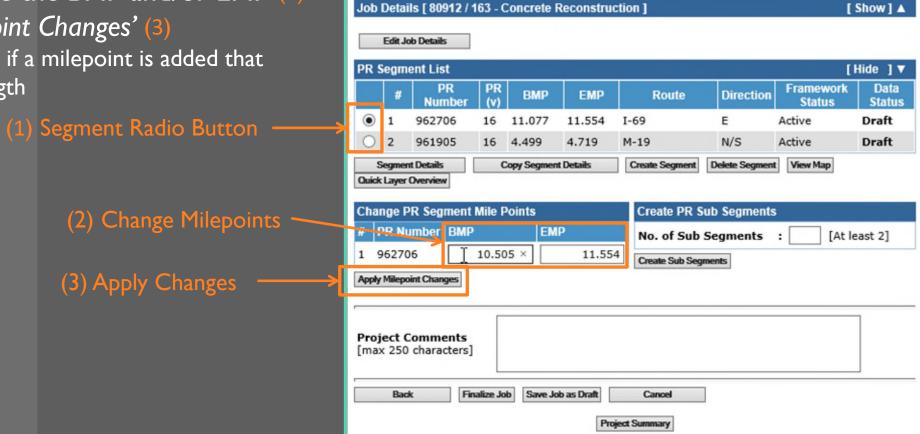
- Returns to the Job Details screen
 - For corrections/changes or review
 - Note: Simplified CPM cannot be changed once job is created. Contact an Administrator if this needs to be changed.





CHANGE PR SEGMENT **MILEPOINTS**

- Select the segment radio button (1)
- In the pane, change the BMP and/or EMP (2)
- Click 'Apply Milepoint Changes' (3)
 - An error will occur if a milepoint is added that exceeds the PR length

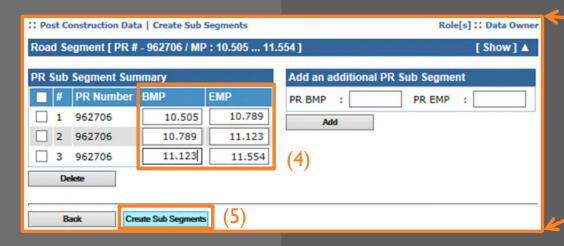


:: Post Construction Data | Road Segment List

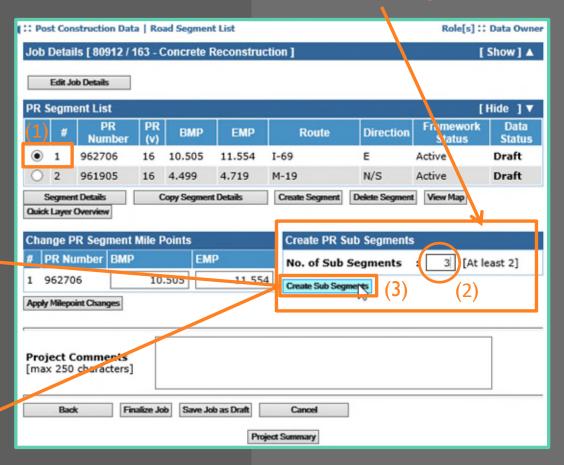
Role[s]:: Data Owner

CREATE PR SUBSEGMENTS

- Select the segment radio button (1)
- In the pane, enter the number of sub segments (2)
- Click 'Create Sub Segments' (3)
- In the Create Sub Segments screen, enter BMP & EMP for each new sub segment (4)
- Click 'Create Sub Segments' (5)
 - An error will occur if milepoints overlap or exceed the PR length

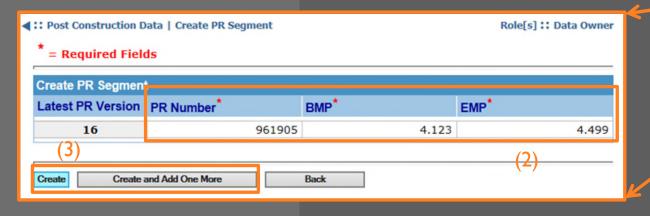


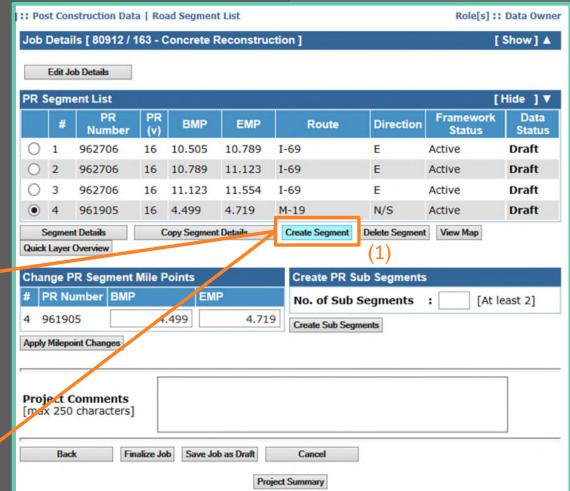
Create Sub Segments



CREATE SEGMENT

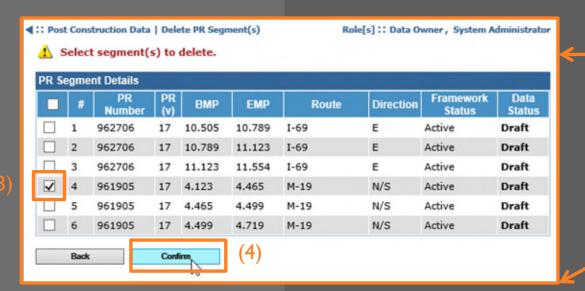
- Click 'Create Segment' (1)
- In the Create PR Segment screen, enter PR Number, BMP, & EMP (2)
- Click 'Create' or 'Create and Add One More' (3)
 - An error will occur if milepoints exceed the PR length or PR is located outside of user Location Assignment

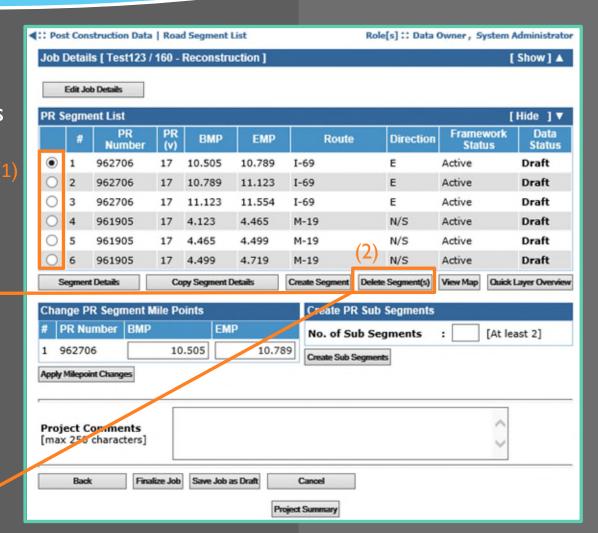




DELETE SEGMENT

- Select the segment radio button (1)
- Click 'Delete Segment(s)' (2)
- In the Delete PR Segment screen, check the segments to delete (3)
- Click 'Confirm' (or Back to cancel) (4)





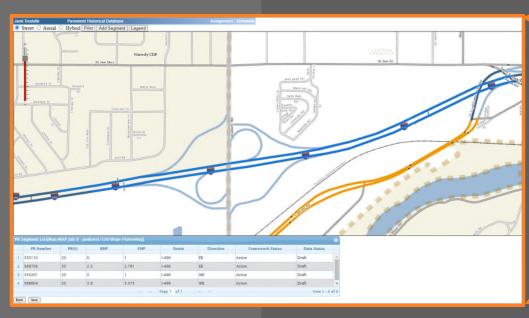
VIEW MAP

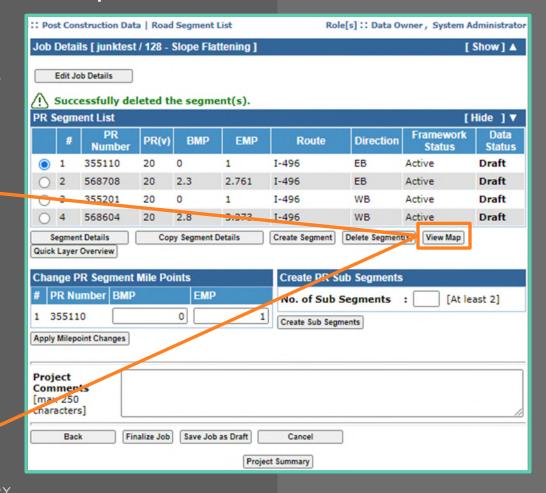
This function shows <u>all</u> Road Segment List segments in a map

Click 'View Map'

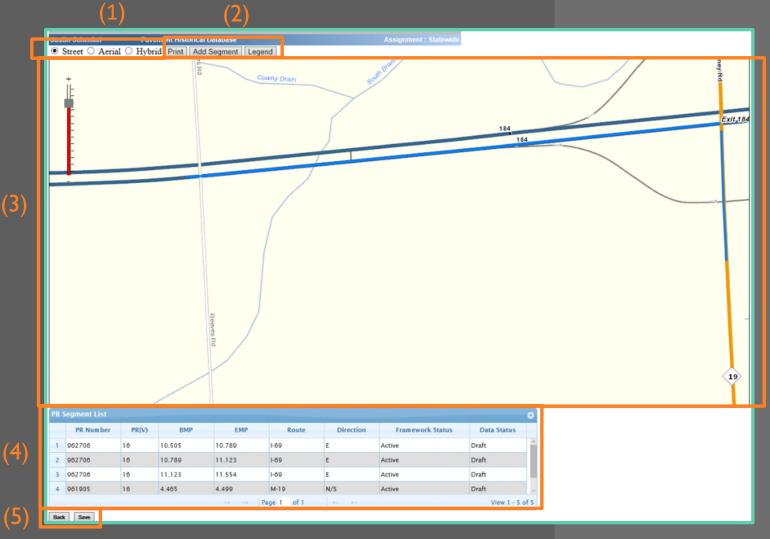
• The Map screen will appear

 Can add new segments, delete segments, change segment milepoints, view/print segments in map ← same as what can be done in Road Segment List screen





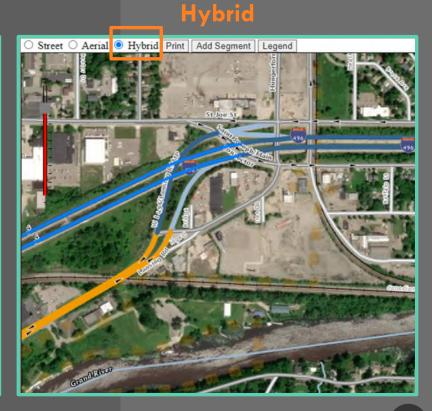
- (1) Map View Type
- (2) Map Tools
- (3) Map
- (4) PR Segment List
- (5) Back & Save



- Map View Types
 - Select the view type radio button to change the map background image

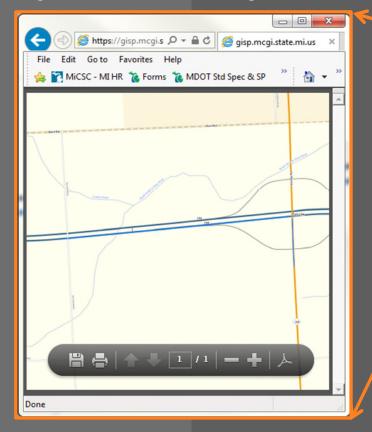


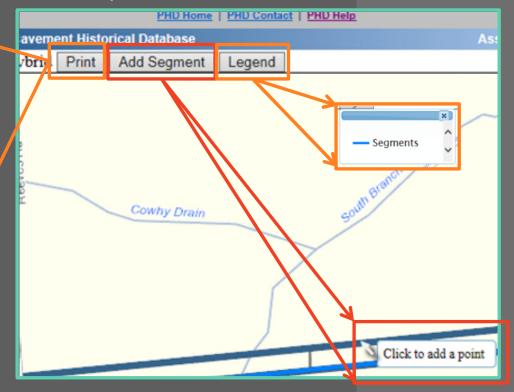




Map Tools

- Click Print to show map image with the segments in a new PDF pop-up window
 - May take 20-30 seconds to load the first print. Following prints should be faster.
- Click Add Segment to add new segments to the PHD job
 - Select the location within the map to add segment. Repeat to add new segments.
- Click Legend to view the meanings of the different colors within the map

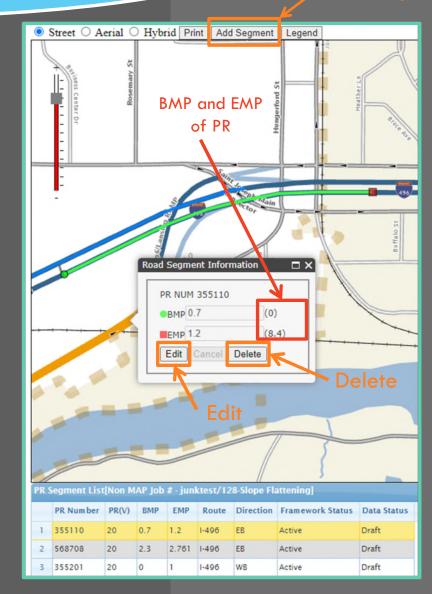




VIEW MAP ADD SEGMENT

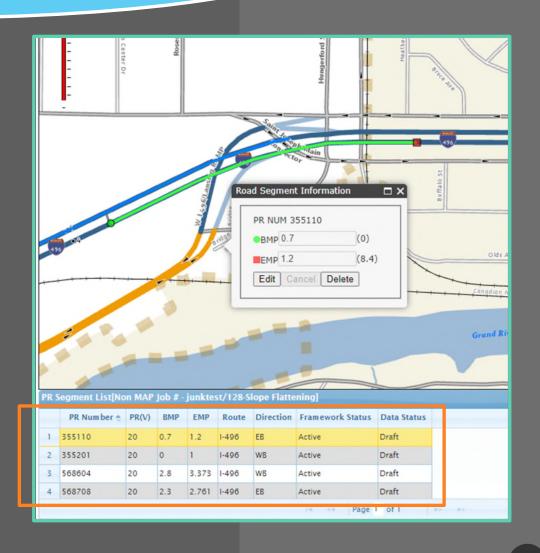
Add Segment

- Move the map view with click and drag
- Zoom the view with mouse wheel or click the + or on the scale
- Add segments in map:
 - Click 'Add Segment',
 - Click on the segment in the map,
 - The entire PR length will turn blue and will be added
- View & edit milepoints:
 - Select a segment using the map or table,
 - The segment turns green and the Road Segment Information box appears,
 - Click 'Edit' and change the BMP and/or EMP,
 - Click 'Save' in the box to confirm or click 'Cancel' in the box to undo
- Delete segments:
 - Select a segment in the map or table,
 - The Road Segment Information box will appear,
 - Click 'Delete' in the box or click 'Cancel' in the box to undo

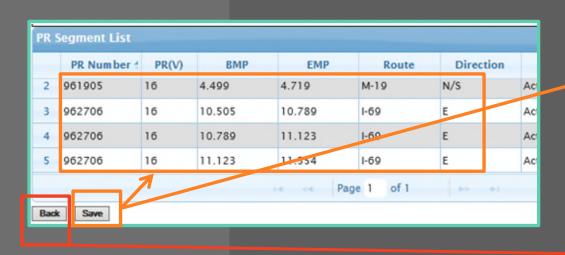


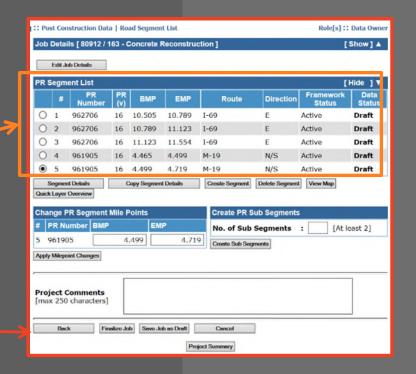
VIEW MAP SEGMENT LIST

- PR Segment List Table
 - Shows the segments in the Road Segment List screen
 - Exception: If changes are made, this table will not match if clicking Back before clicking Save
 - Click a column header to sort the table, (a triangle will identify the active sort)
 - Click a segment row in the table to zoom to it and show the Road Segment Info box
 - Hide the table by clicking the triangle in the upper right corner

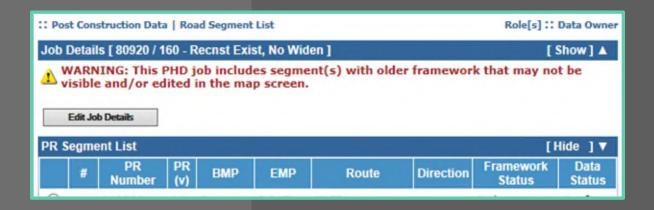


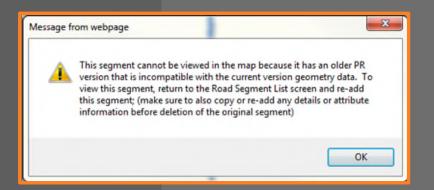
- Save & Back
 - Click 'Save' to save all added segments, deleted segments, and/or milepoint changes made in the map
 - Important: Nothing is saved until Save is clicked
 - Note: If there are any overlapping segments, a warning message will appear and **not allow the save.** Segments that **overlap** must be manually changed.
 - Click 'Back' to return to the Road Segment List screen
 - Important: Click Save before clicking Back to save changes
 - Note: To undo all changes, click Back and do not click Save





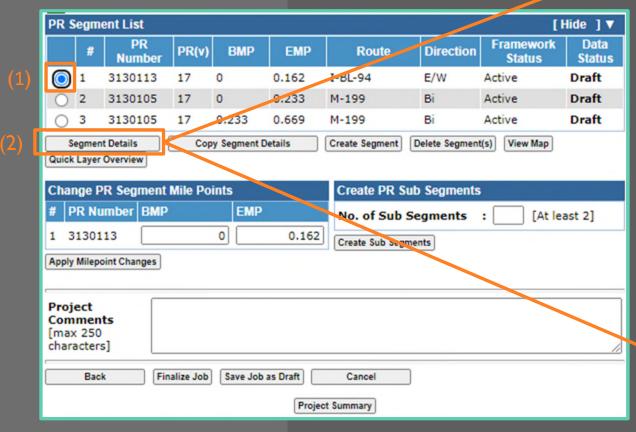
- Additional Notes:
 - Segments with older framework will have warning message and may not be visible in map
 - Older framework segments can exist if multi-year projects started in the previous year, or PHD jobs that were started early in the year, before new framework was available— (old framework segments can still be used & saved).
 - The map uses the most current framework version
 - If older framework segments are in the PHD job, warnings appear:
 - At the top of the Road Segment Lis screen
 - In map screen if selected from the PR Segment List table and it cannot be viewed

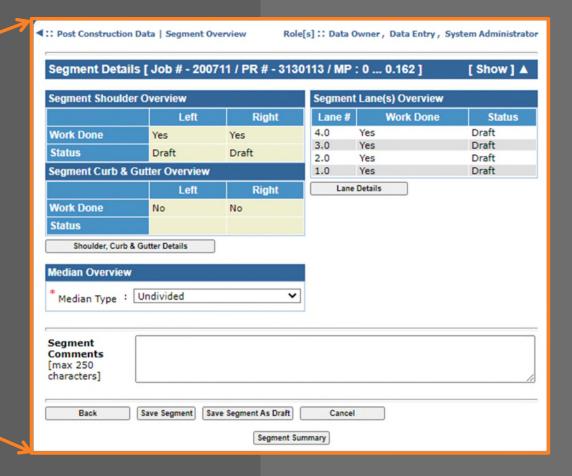




EDIT SEGMENT DETAILS

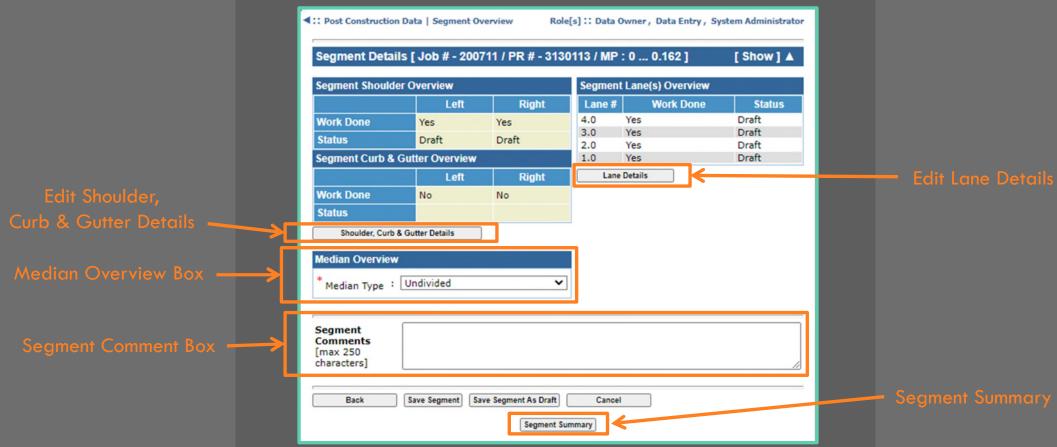
- Select the segment radio button (1)
- Click 'Segment Details' (2)
 - The Segment Overview screen will appear





EDIT SEGMENT DETAILS SEGMENT OVERVIEW SCREEN

- Entry of work on lanes, shoulder, and/or curb and gutter
- Data entered here is only for the <u>current selected</u> segment (not entire project)

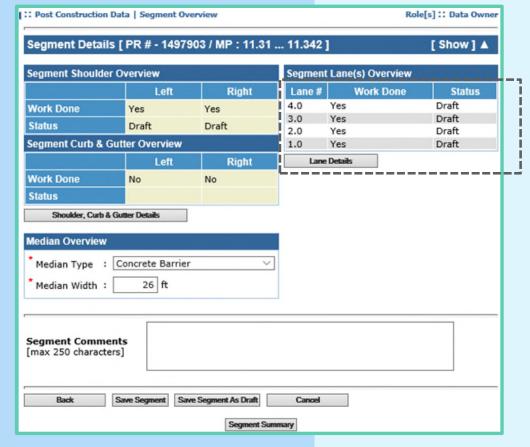


Segment Overview Screen

Pre-population of Segment Details Example:

JN 119085, I-475 Reconstruct

- Segment Info for PR 1497903, MP 11.310 11.342
 - Pre-populated:
 - Lanes = 4 lanes (1.0, 2.0, 3.0, 4.0)
 - Shoulders = Left & Right Side
 - Median Type = Concrete Barrier
 - Median Width = 26'
 - Never Pre-populated:
 - Curb & Gutter
 - Must Add and Modify manually



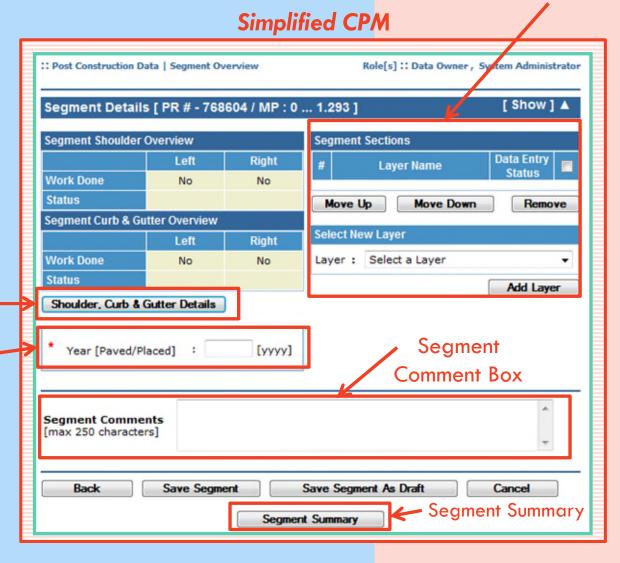
Simplified CPM – Segment Overview Screen

Add/Edit Segment Layers (No Lane Details)

- Same as full job:
 - Shoulder, Curb & Gutter data entry button
 - Segment Comments and Segment Summary
- Different from a full job
 - Lane Details button vs. Segment Sections pane:
 only enter layers, no lanes
 - Enter the Year of the work
 - No Median entry

Edit Shoulder, Curb & Gutter Details

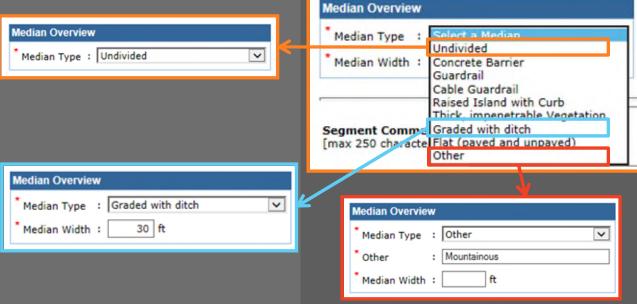
Enter the Year work was Paved/Placed

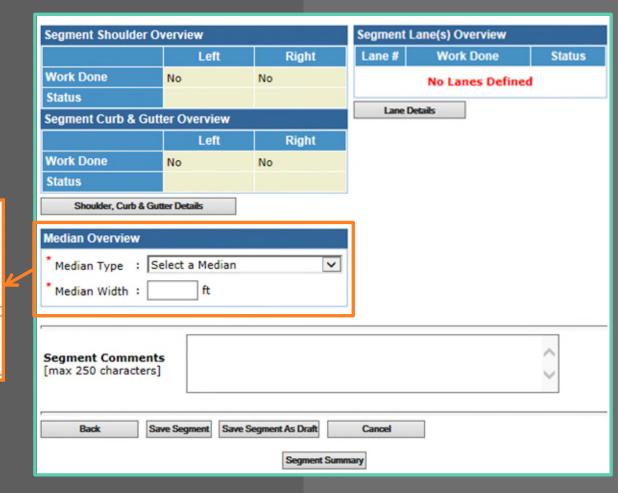


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SEGMENT OVERVIEW SCREEN MEDIAN OVERVIEW

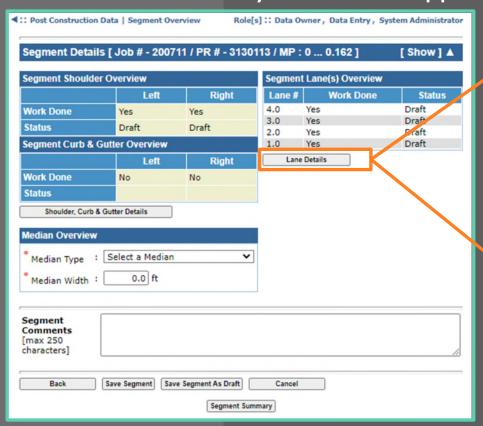
- Select Median Type from the drop-down list
- Enter Median Width (ft) in the box
 - If 'Other' is selected, enter a type that is not in the Median
 Type List
 - If 'Undivided is selected, no Median Width

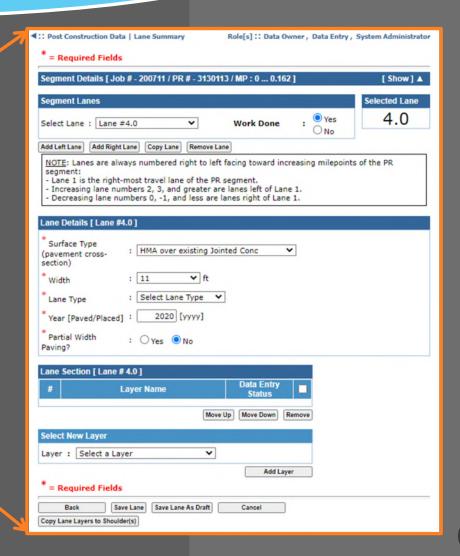




SEGMENT OVERVIEW SCREEN LANE DETAILS

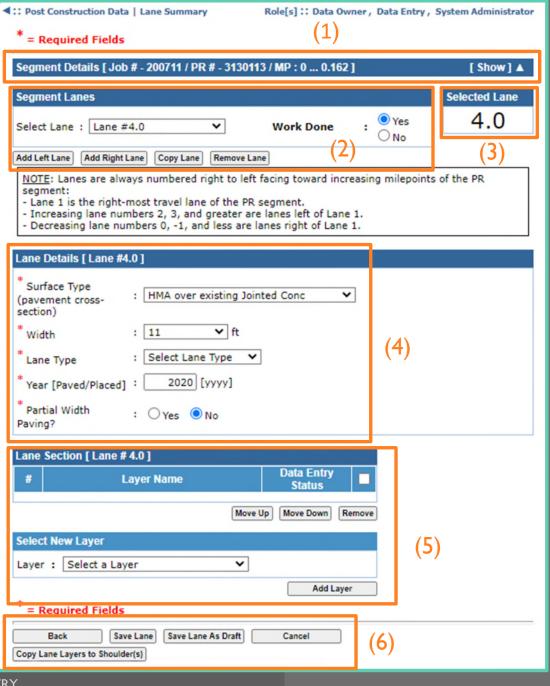
- Click 'Lane Details'
 - The Lane Summary screen will appear





EDIT LANE DETAILS

- If no lanes shown: Click Add Lane button
- Per lane, screen panes include:
- (1) Segment Details Info
- (2) Segment Lanes
- (3) Selected Lane
- (4) Lane Details
- (5) Lane Sections
- (6) Back/Save/Cancel/Copy Lane Layers to Shoulder(s)



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EDIT LANE DETAILS (CONT.)

(A) To add a lane:

Click 'Add Left Lane' -or- 'Add Right Lane'

(B) To remove a lane:

Click 'Remove Lane'

(C) To **copy lane details** (from one to another)

Click 'Copy Lane'

(D) Enter details:

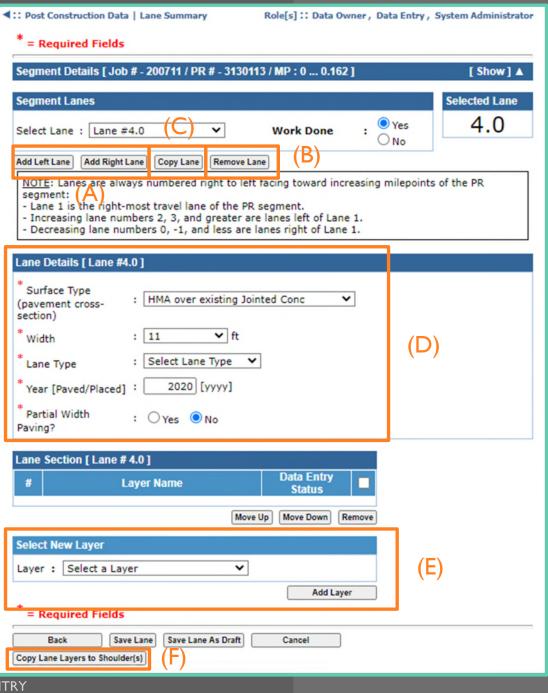
• In the Lane Details pane

(E) To add and edit layers:

 Select a layer from the Select New Layer drop-down and click 'Add Layer'

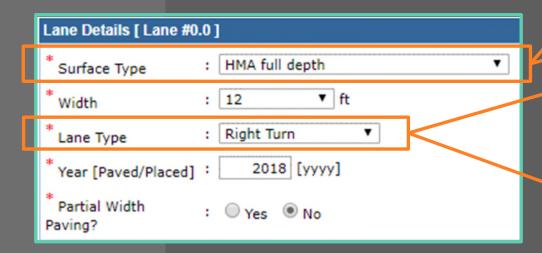
(F) To copy layers to shoulder(s):

Click 'Copy Lane Layers to Shoulder(s)'



EDIT LANE DETAILS LANE DETAILS PANE

- Select the Surface Type from the drop-down menu
- Select the lane Width from the drop-down menu
- Select the Lane Type (functional use) from the drop-down menu
- Enter the Year the work/material was Paved or Placed
- Select 'Yes' if this lane was *Partially Paved in this job
 - *refers to final width of paved lane, not part-width construction



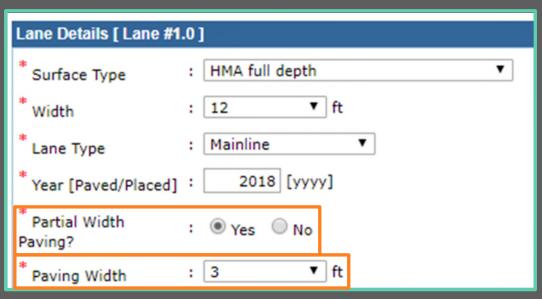
Select Surf. Type HMA full depth HMA over existing

HMA over existing HMA
HMA over existing Jointed Conc
HMA over existing CRCP
HMA over existing Brick
JPCP-Jointed Plain Concrete Pvmt
JRCP-Jointed Reinforced Conc Pvmt
CRCP-Continuously Reinf Conc Pvmt
Unbonded Conc Overlay on Exist Conc
Whitetopping
Brick
Other

Select Lane Type
Buffer Space
Center Left Turn
Left & Right Turn
Left Turn
Mainline
Median Turnaround
Merge
Off-Ramp
On-Ramp
Passing Flare
Passing Relief
Right Turn
Truck Climbing
Weave

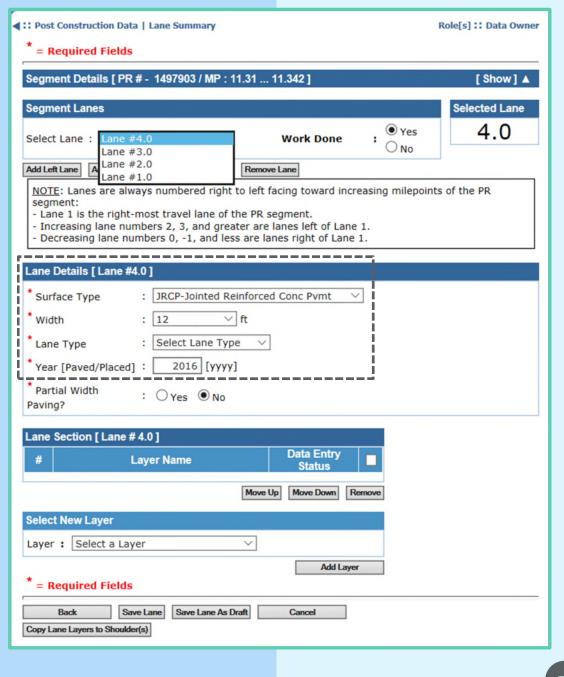
EDIT LANE DETAILS PARTIAL WIDTH PAVING

- Click the 'Yes' radio button for Partial Width Paving?
 - The Paving Width list will appear to select the partial width
- Note: The Width entry will indicate the full paving width if 'No' is selected for Partial Width Paving?
- Note: This does not refer to construction staging part-width paving. This refers to final width of lane paved, regardless of construction staging



Segment Overview Screen **Pre-population of Lanes** Example: JN 119085, I-475 Reconstruct

- Lanes for PR 1497903, MP 11.310 11.342
 - Lane #4 Pre-populated:
 - Surface Type = JRCP
 - Width = 12'
 - Year [Paved/Placed] = 2016
 - Not Pre-populated (no data found):
 - Lane Type
 - Never Pre-populated:
 - Partial Width Paving?
 - Layers

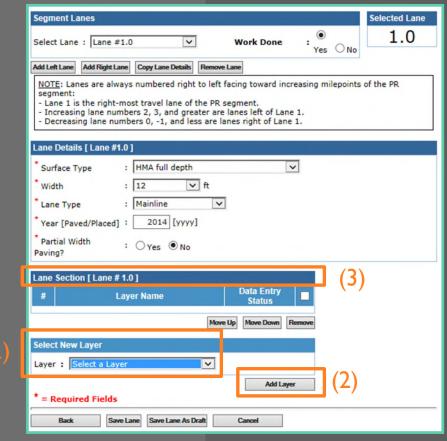


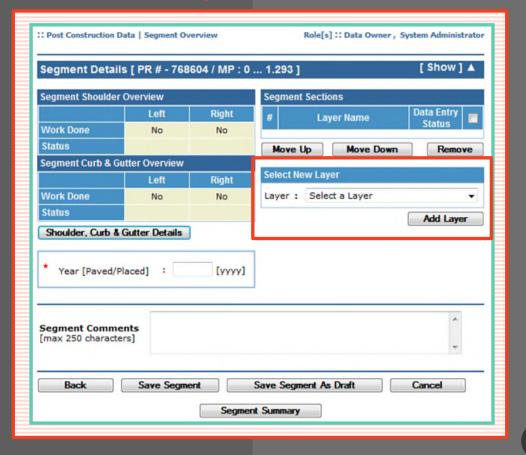
November 2020 3 – DATA ENTRY

EDIT LAYER DETAILS

- In the Layer drop-down, select a layer (starting from the bottom of the cross section, i.e. Subbase) (1)
- Click 'Add Layer' (repeat until all layers are added) (2)
- Click on the layer in the Lane Section box to begin editing (3)

Simplified CPM

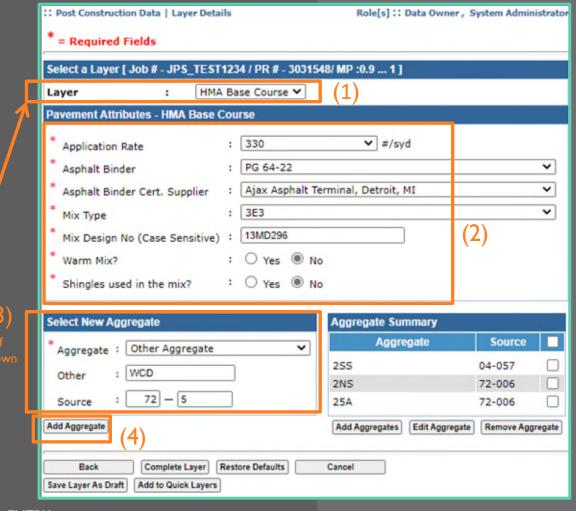




EDIT LANE DETAILS EDIT LAYER DETAILS

- Select the Layer in the Select a Layer drop-down (1)
- Enter details in the Pavement Attributes pane (2)
- (If shown), in the Select New Aggregate pane: (3)
 - Select the aggregate from the Aggregate list (standard MDOT gradations)
 - If 'Other Aggregate' (non-standard gradation) selected enter the other aggregate name in the text box
 - Enter the pit source number for Source,
 - Note: "CC" pit source numbers can be used
 - Click 'Add Aggregate' (4)
 - Repeat until all aggregates have been added

Drop-down menu to quickly change between setup layers



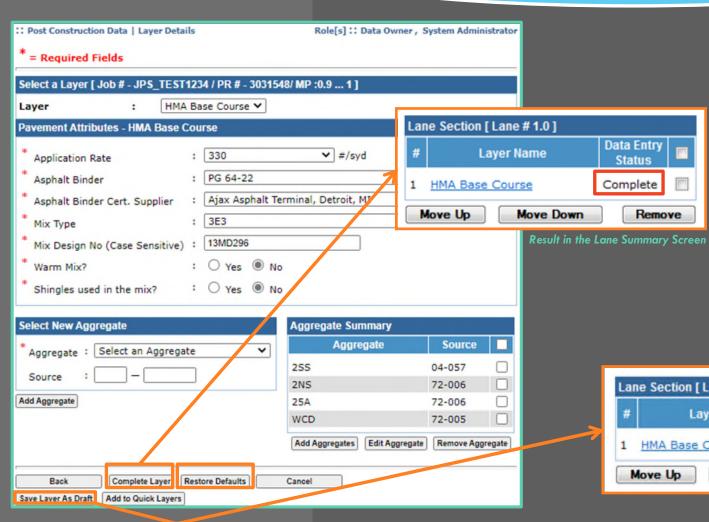
EDIT LANE DETAILS EDIT LAYER DETAILS

Data Entry

Status

Complete

Remove



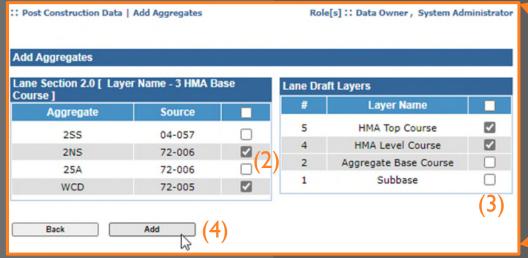
- Restore Defaults button:
 - To reset the layer and <u>remove all data entry</u>
- Save Layer As Draft button:
 - Saves layer as Draft use to save and add more data later
- Complete Layer button:
 - Saves layer as Complete use when <u>all data is added</u> & complete.
- Add to Quick Layers button:
 - To save the layer to the job's list of <u>Quick Layers</u>

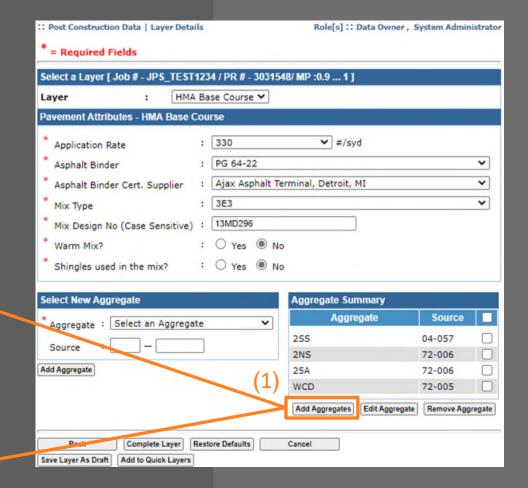


Result in the Lane Summary Screen

EDIT LAYER DETAILS

- Add Aggregates (from one to another layer)
 - After Saving a Layer as Complete click 'Add Aggregates' (1)
 - Check the aggregates to add (2)
 - Check the layers to apply aggregates (3)
 - Click 'Add' (4)
 - To cancel click 'Back'
 - Note: Any Complete layers will not appear in list to add to
 - Note: Previously added aggregates will not be deleted

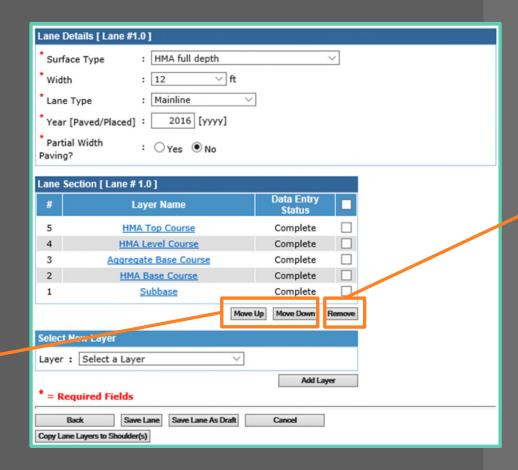




EDIT LANE DETAILS LANE SECTION PANE

- Move a layer up or down in list:
 - Select layer check box,
 - Click 'Move Up' to move layer up one row, or
 - Click 'Move Down' to move layer down one row
- Remove a layer from the list:
 - Select the layer check box,
 - Click 'Remove'

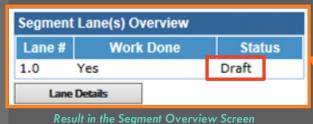


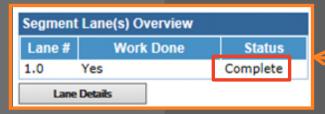




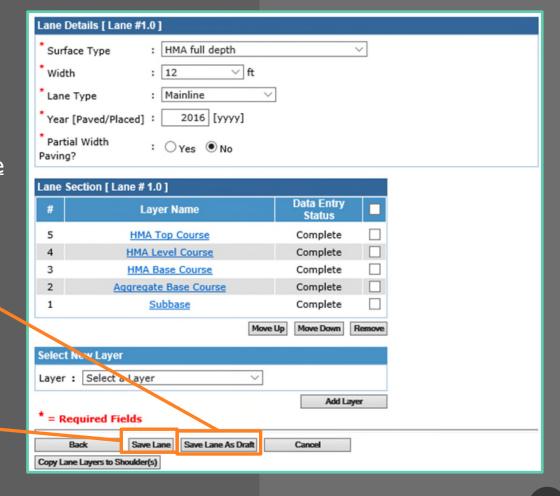
EDIT LANE DETAILS SAVING

- Click 'Save Lane As Draft':
 - Saves <u>current</u> lane as **Draft** use to save and <u>add more</u> <u>data/layers later</u>
- Click 'Save Lane':
 - Saves <u>current</u> lane as **Complete** use when <u>all data/layers are</u>
 <u>added & complete</u>



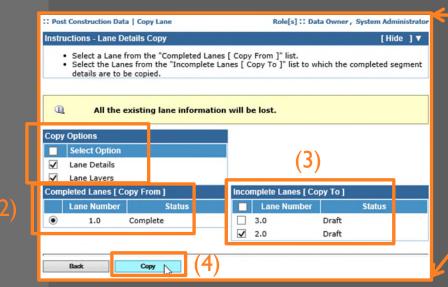


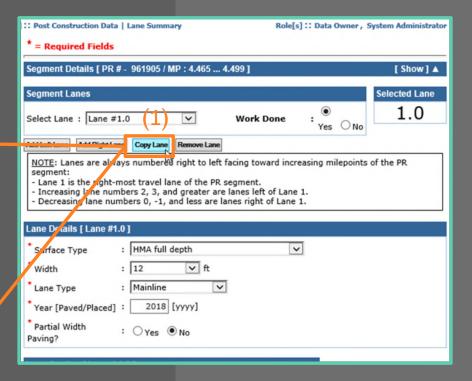
Result in the Segment Overview Screen



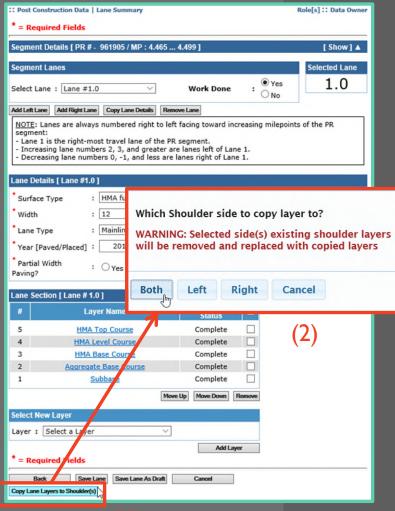
EDIT LANE DETAILS COPY LANE

- After Saving a lane as Complete Click 'Copy Lane' (1)
- Select the Completed Lane to copy from (2)
- Select the Draft Lane(s) to copy to (3)
- Options:
 - To overwrite and copy everything to selected Lane(s) click 'Copy' (4)
 - Else, uncheck boxes to not overwrite click 'Copy' (4)
 - To cancel click 'Back'

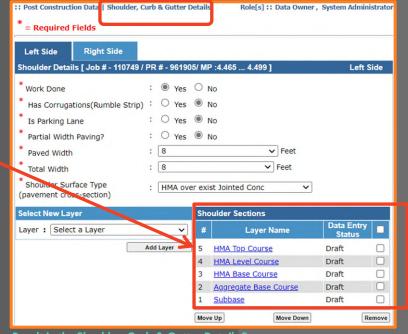




EDIT LANE DETAILS COPY TO SHOULDER(S)



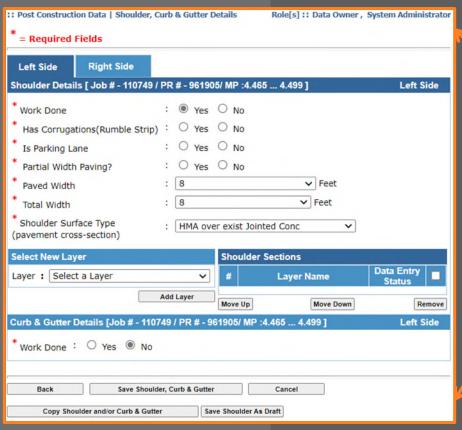
- Click 'Copy Lane Layers to Shoulder(s)' (1)
- Select the Shoulder side to apply the copy to: Both, Left, Right, or Cancel
 - <u>Warning</u>: For the shoulder(s) copied to, all existing Layers will be removed and replaced with those shown in the active lane

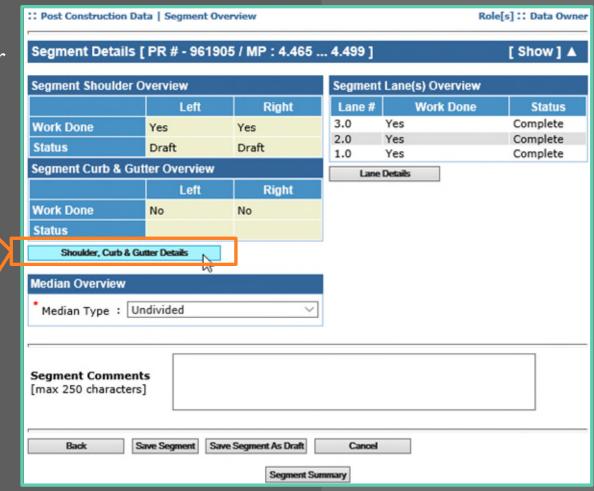


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EDIT SHOULDER, CURB & GUTTER DETAILS

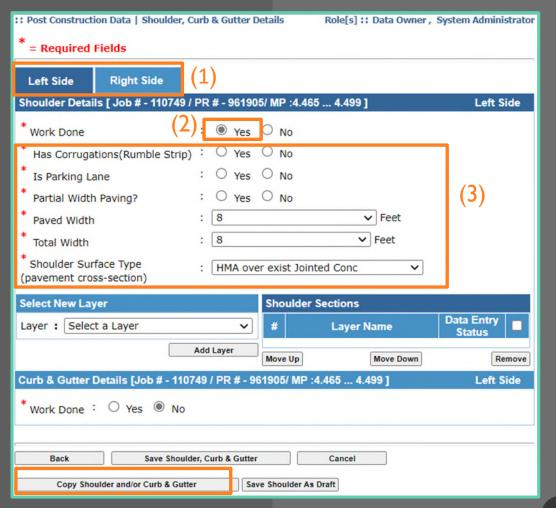
- Click 'Shoulder, Curb & Gutter Details'
 - The Shoulder, Curb & Gutter Details screen will appear





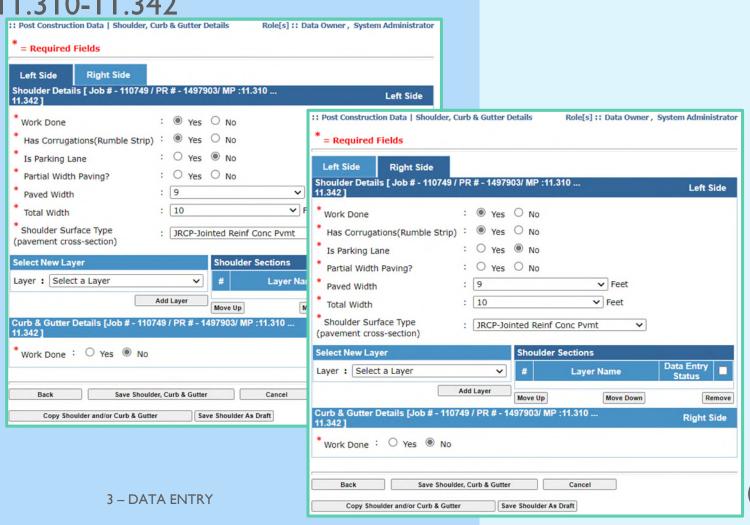
EDIT SHOULDER, CURB & GUTTER DETAILS

- To begin select the Left Side or Right Side tab (1)
- To view & enter details click the 'Yes' radio button for Work Done (2)
- Enter Shoulder details in the Shoulder Details pane (3)
- To copy the <u>selected side</u> to the other side click 'Copy Shoulder, Curb & Gutter Details' (4)
- Note: Right and Left sides are established by facing the direction of increasing milepoints



Segment Overview Screen **Pre-population of Shoulder** Example: IN 119085, I-475 Reconstruct

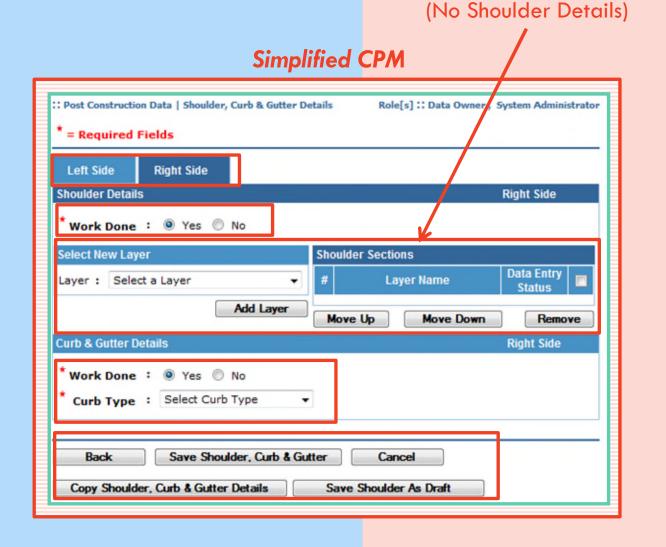
- Shoulders for PR 1497903, MP 11.310-11.342
 - Left Side Pre-populated :
 - Paved Surface Type = IRCP
 - Paved Width = 9'
 - Total Width = 10'
 - Has Corrugations = Yes
 - <u>Is Parking Lane</u> = No
 - **Never** Pre-populated:
 - Partial Width Paving?
 - Curb & Gutter
 - **Layers**



November 2021

Simplified CPM – Segment Overview Screen

- Same as full job:
 - Tabs to toggle Left and Right sides
 - Work Done question for Shoulder and Curb & Gutter
 - Curb Type drop-down list
 - Saving & Copying functions
- Different from a full job
 - Shoulder Details data entry is removed, but Shoulder Sections pane still shown
 - Only enter shoulder layer info



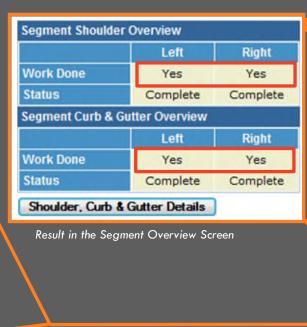
Add/Edit Shoulder Layers

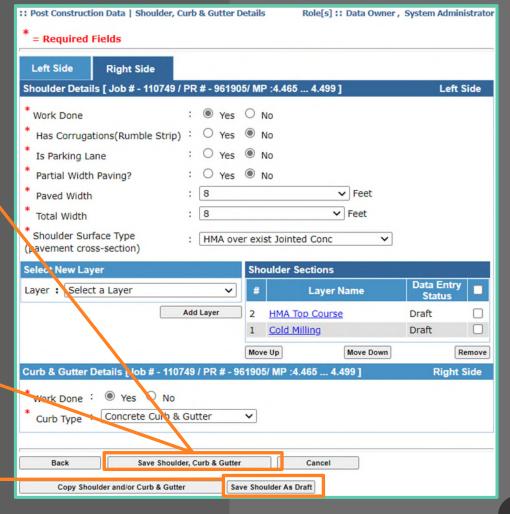
EDIT SHOULDER, CURB & GUTTER DETAILS

- Shoulder As Draft:
 - Saves <u>current</u> <u>side</u> as **Draft** use to save and <u>add more data/layers</u>
- Save Shoulder, Curb & Gutter:

 Saves <u>current</u> <u>side</u> as **Complete** – use when <u>all data/layers are</u> <u>added & complete</u>

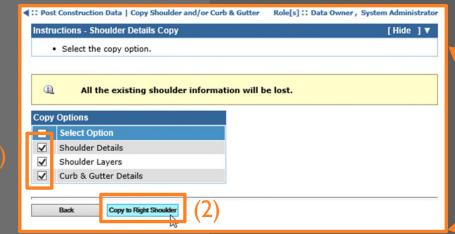


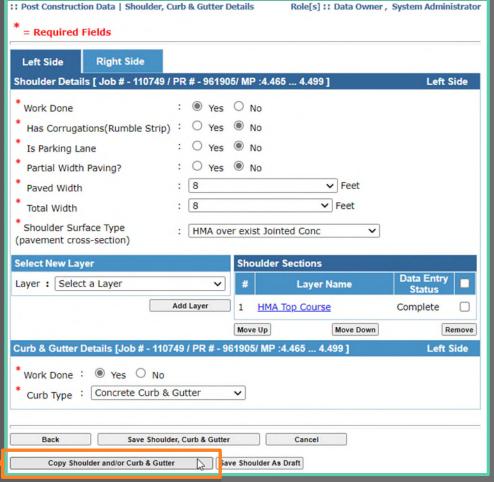




EDIT SHOULDER, CURB & GUTTER DETAILS

- Copy
 - After Saving a side as Complete click 'Copy Shoulder and/or Curb & Gutter' (1)
 - Options:
 - To overwrite and copy everything to other side click 'Copy to...Shoulder' (2)
 - Or, uncheck boxes to not overwrite click 'Copy to...Shoulder' (3)
 - To cancel click 'Back'



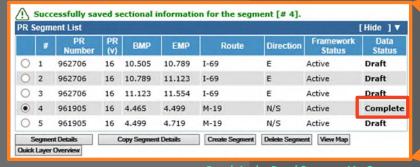


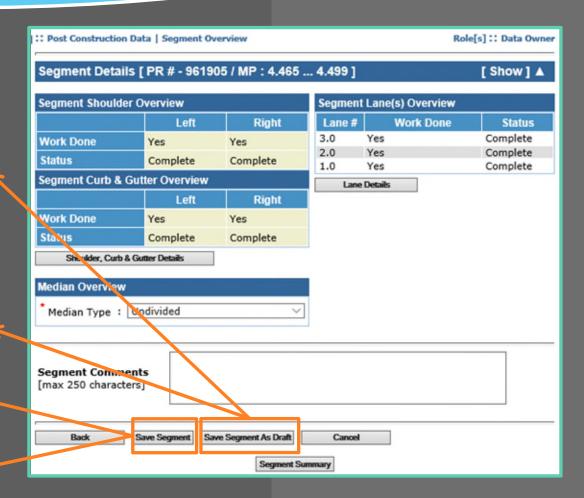
EDIT SEGMENT DETAILS SAVING

- Save Segment As Draft:
 - Saves current segment as **Draft**
 - Lanes/Shoulder, Curb & Gutter <u>do not</u> require Status = 'Complete'
- Click Save Segment:
 - Saves current segment as Complete
 - Lanes/Shoulder, Curb & Gutter <u>does</u> require Status = 'Complete'



Result in the Road Segment List Screen

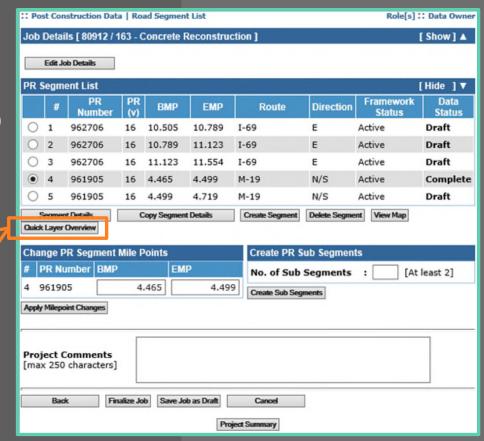




QUICK LAYER OVERVIEW

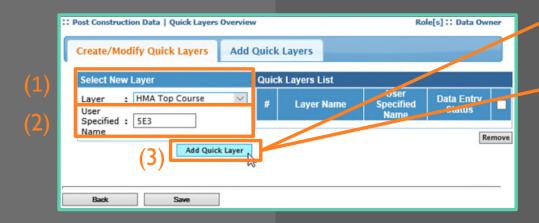
- Function/Purpose:
 - Create/add 'Quick Layers' to segments' lanes/shoulders within a single screen
 - Makes adding/editing layers faster and easier to do
 - This works the <u>same</u> for Simplified CPM (adds layers to segments, not lanes)
- Click Quick Layer Overview
 - The Quick Layers Overview screen will appear

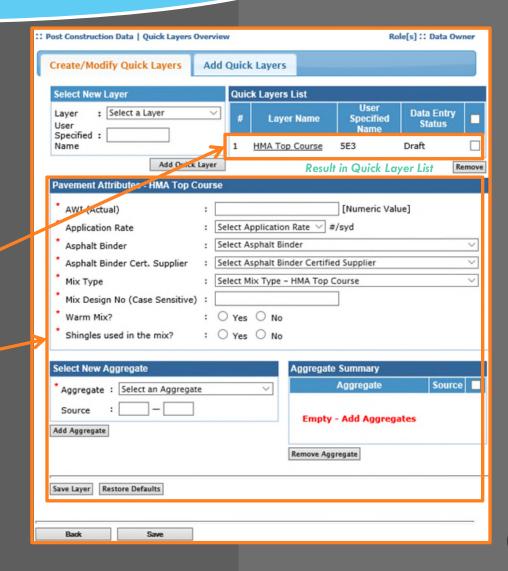




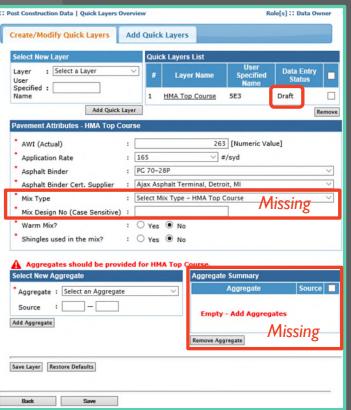
3 – DATA ENTRY

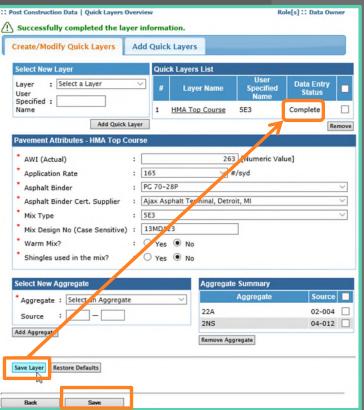
- To add a 'Quick Layer', in the Select New Layer pane:
 - Select the Layer in the drop-down list (1)
 - Enter a unique name in the text box (2)
 - Click 'Add Quick Layer' (3)
- Edit the layer in the Pavement Attributes pane and Aggregate panes
- NOTE: Each 'Quick Layer' must have a unique name





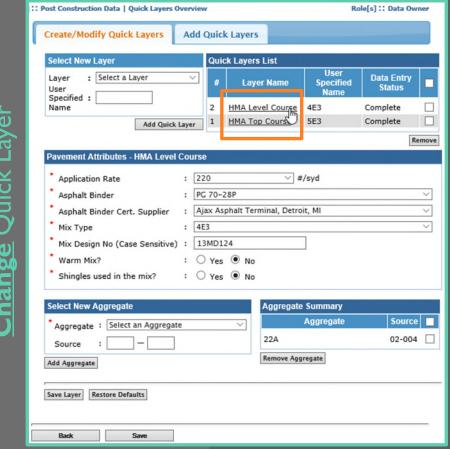
- To save a 'Quick Layer', click 'Save Layer'
 - NOTE: If attributes are missing, the Data Entry Status is saved as Draft. If all attributes are entered, it is Complete.
- WARNING: Clicking Save, is **not** the same as Save Layer. Click Save Layer **before** clicking Save.





ncomplete

- To **change** the active 'Quick Layer', click the layer name in the Quick Layers List pane
- To remove 'Quick Layer', select the layer checkbox and click 'Remove'

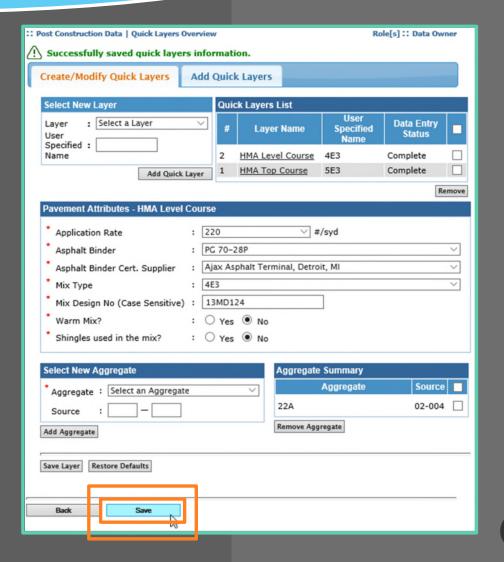


Remove Quick Layer

ost Construction Data Quick Layers Overview			R	Role[s] ∷ Data Owner		
Create/Modify Quick Layers Ac	ld Quick	Layers				
Select New Layer	Quick	Layers List				
Layer : Select a Layer User Specified : Name	# 1	Layer Name	User Specified Name 5E3	Data Entry Status Complete		
Add Quick Laye	r				Remov	
Pavement Attributes - HMA Top Cour	se					
* AWI (Actual) :		263 [Numeric Value]				
* Application Rate :	165	65 × #/syd				
* Asphalt Binder :	PG 70-28	PG 70-28P V				
* Asphalt Binder Cert. Supplier :	Ajax Asphalt Terminal, Detroit, MI					
* Mix Type :	5E3	5E3 V				
Mix Design No (Case Sensitive) :	13MD12	3				
* Warm Mix? :	O Yes	● No	_			
* Shingles used in the mix? :	O Yes	No				
Select New Aggregate		Aggregat	e Summary			
* Aggregate : Select an Aggregate		~	Aggregate	Source	e L	
Source :		22A		02-00		
Add Aggregate		2NS		04-01	2 L	
		Remove Ag	gregate			
Save Layer Restore Defaults						
Back Save						

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- After all layers are complete and layer saved:
 - Click 'Save' (at bottom of screen)
- WARNING: Always click Save before clicking Back or Add Quick Layers tab. Otherwise, all added layers or changes will be lost

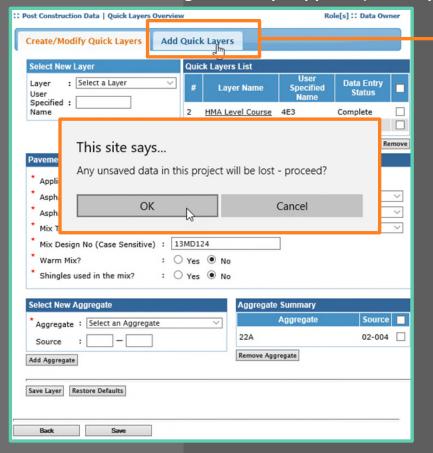


QUICK LAYER OVERVIEW ADD QUICK LAYERS

After all layers are complete, layer saved, and screen saved:

Click 'Add Quick Layers' tab

Unsaved data warning will always appear (even if you did save)



:: Post Construction Data | Quick Layers Overview Role[s]:: Data Owner Create/Modify Quick Layers Add Quick Layers PR Segment List [Hide] V Framework **EMP** Route Direction Status 962706 10.505 10.789 Draft Active 11.123 Active Draft Draft Active M-19 Complete Draft 961905 16 4.499 4.719 M-19 N/S Lanes and Shoulders [Hide] ▼ Lane/Shoulder Lane/Shoulder Sections

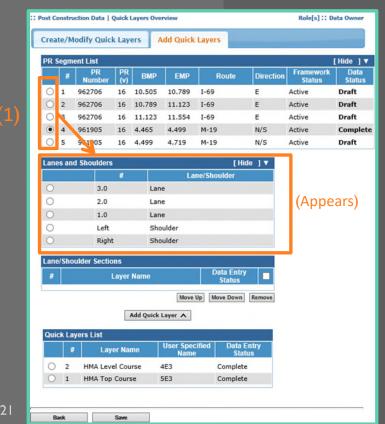
Data Entry

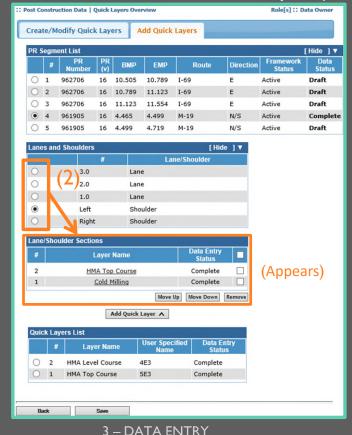
Move Up Move Down Remove

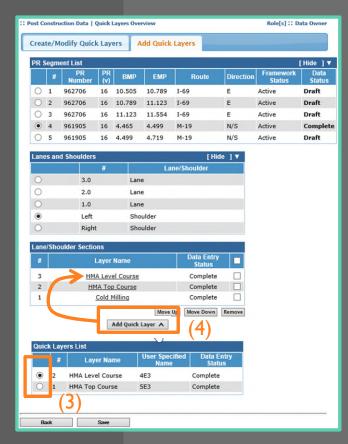
Laver Name

QUICK LAYER OVERVIEW ADD QUICK LAYERS

- To add a 'Quick Layer':
- (1) Select a segment's radio button, (then Lanes and Shoulders pane appears below)
- (2) Select a lane or shoulder radio button, (then Lane/Shoulder Sections pane appears below)
- (3) Select a quick layer radio button
- (4) Click Add Quick Layer (above), (quick layer is added to Lane/Shoulder Section pane)

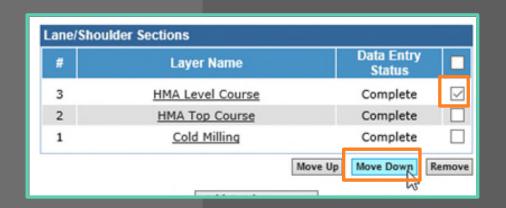


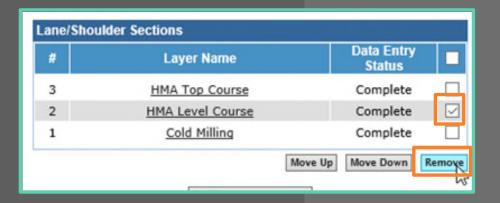




QUICK LAYER OVERVIEW ADD QUICK LAYERS

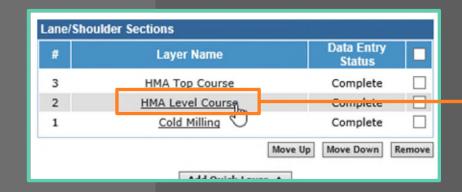
- To move a layer:
 - In the Lane/Shoulder Sections pane, select the layer checkbox
 - Click 'Move Up'—or- 'Move Down'
- To **delete** a layer:
 - In the Lane/Shoulder Sections pane, select the layer checkbox
 - Click 'Remove'

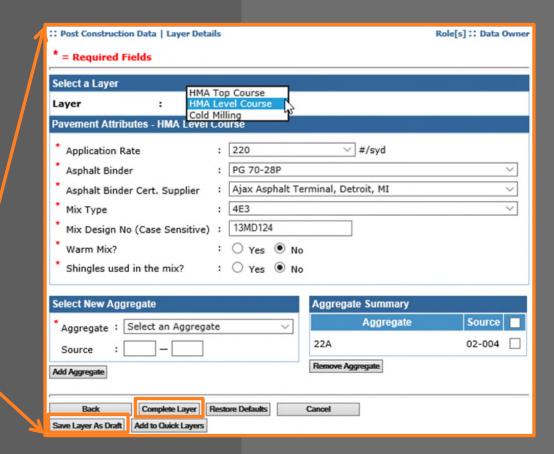




QUICK LAYER OVERVIEW ADD QUICK LAYERS

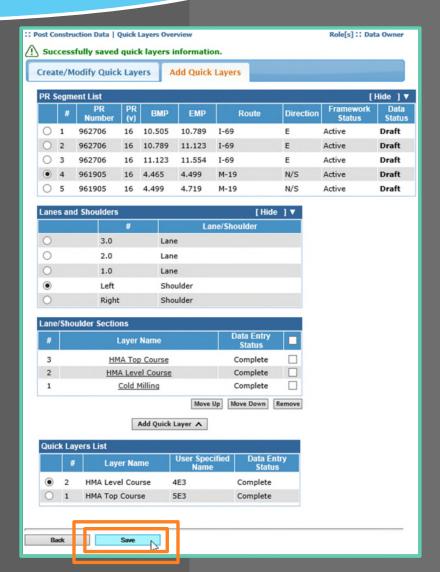
- To edit a layer:
 - In the Lane/Shoulder Sections pane, select the layer name
 - The Layer Details screen will appear
 - Edit attributes and save (using Complete Layer or Save Layer As Draft)
 - Click Back to return to the Quick Layer Overview screen





QUICK LAYER OVERVIEW ADD QUICK LAYERS

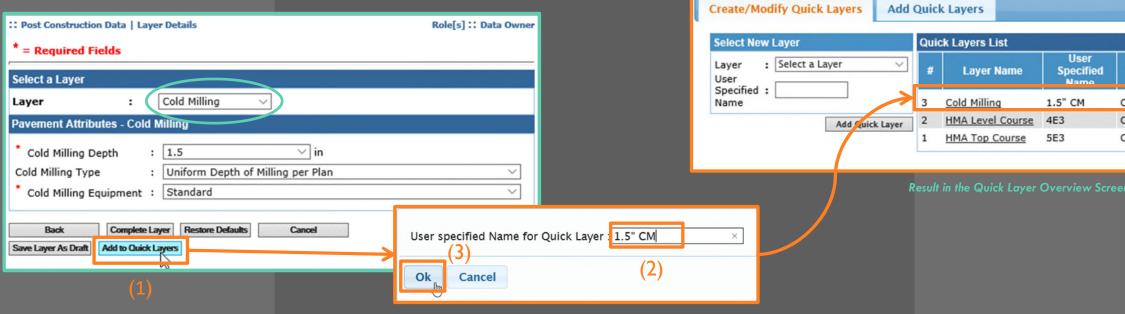
- After all layers are added to the current lane or shoulder:
 - Click 'Save' (at bottom of screen)
- <u>WARNING</u>: **Always** click Save **before** selecting a new segment/lane/shoulder radio button, Back, or Create/Modify Quick Layers tab. Otherwise, all added layers or changes will be lost



November 2021 3 – DATA ENTRY

ADD TO QUICK LAYERS FROM LAYER DETAILS

- Add to the list of 'Quick Layers' "on the fly" while working on the job, in any Layer Details screen:
 - Click 'Add to Quick Layers' (1)
 - Enter the name in the pop-up window (2)
 - Click 'Ok' (3)

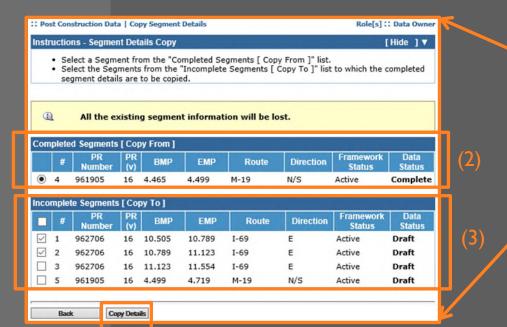


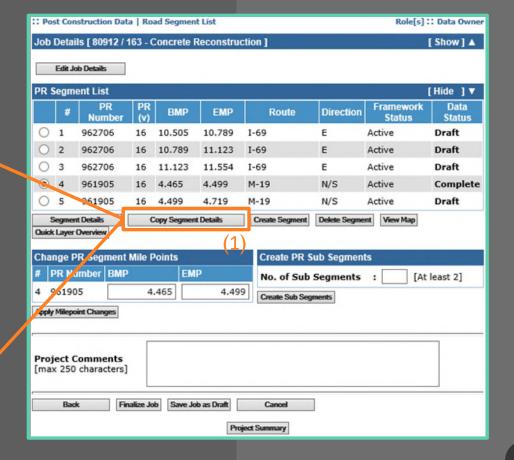
COPY SEGMENT DETAILS

- Click 'Copy Segment Details' (1)
- In the Copy Segment Details screen, select:
 - The **Completed** segment to **copy from** (select only one) and (2)
 - The **Draft** segment to **copy to** (can select multiple) (3)
- Click 'Copy Details' (4)

• WARNING: All segment details (lanes, shoulders/curb & gutter) will be

overwritten

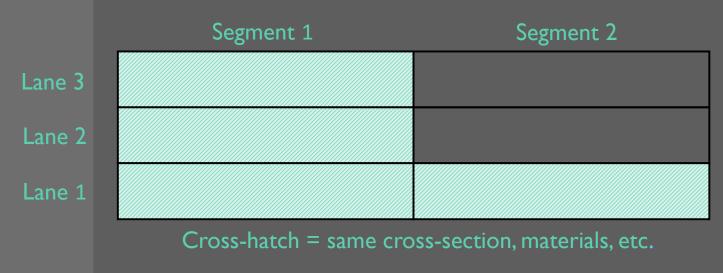




(4)

COPYING EXAMPLE

- Using Copy Lane or Copy Segment Details can reduce data entry time and errors
- For Example:
 - Segment 1 has three lanes with identical info
 - Segment 2 has three lanes with different info, but Lane 1 is identical to Lane 1 of Segment 1

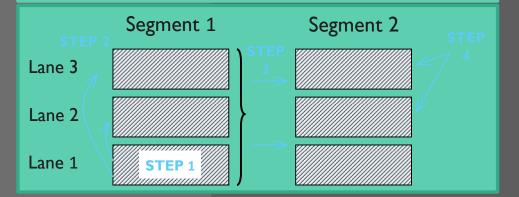


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COPYING EXAMPLE (CONT.)

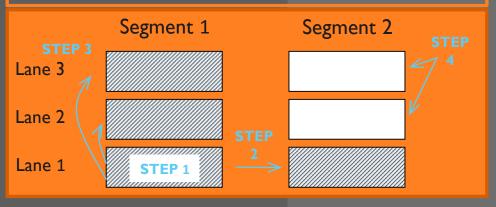
Example 1:

- I. Establish Lane 1 in Segment 1
- Copy Lane 1 to Lanes 2 and 3 in Segment 1
- 3. Copy Segment 1 to Segment 2
- 4. Make changes to Lanes 2 and 3 in Segment 2 as appropriate



Example 2:

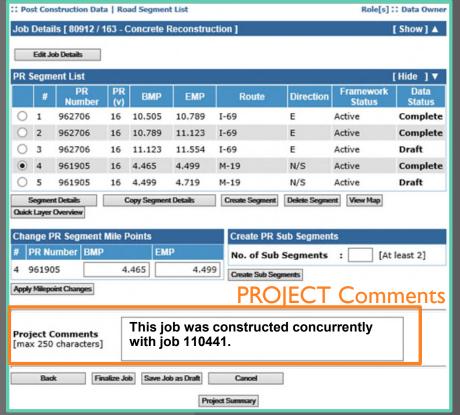
- I. Establish Lane 1 in Segment 1
- 2. Copy Segment 1 to Segment 2
- Copy Lane 1, Segment 1 to Lanes2 and 3 in Segment 1
- 4. Create and edit Lanes 2 and 3 in Segment 2 (or copy Lane 1 to Lanes 2 and 3 and then edit)

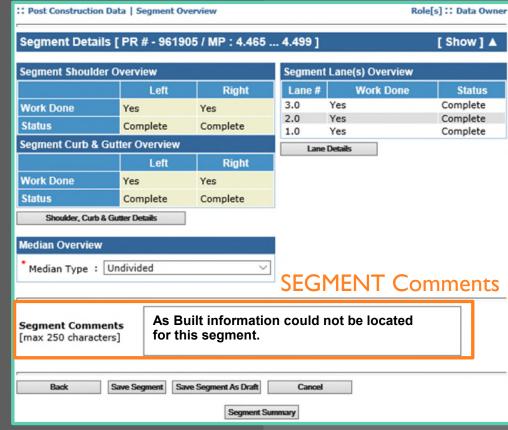


COMMENT BOXES

 Comment boxes are used to enter project specific details or additional information relating to the project or a particular segment

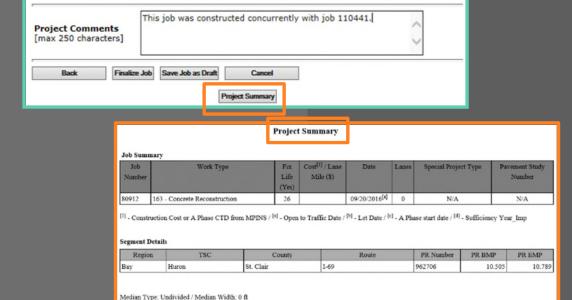
• Users can enter up to 250 characters of text





PROJECT/SEGMENT SUMMARY

- Click Project Summary in the Road Segment List screen, or
- Click Segment Summary in the Segment Overview screen
 - A PDF format pop-up summary will appear
 - The summary is an excellent resource for QA/review of entered data

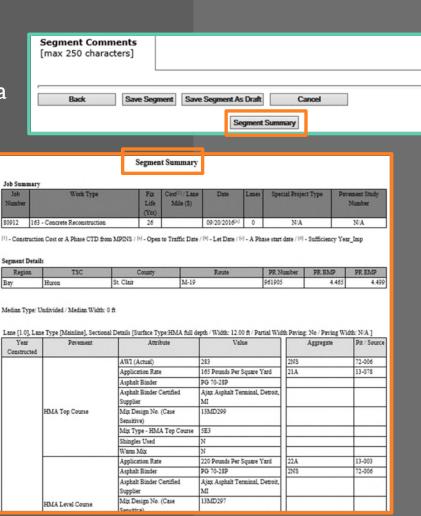


AWI (Actual)

Application Rate

Lane [1.0], Lane Type [Mainline], Sectional Details [Surface Type:HMA full depth / Width: 12.00 ft / Partial Width Paving: No / Paving Width: N/A]

165 Pounds Per Square Yard



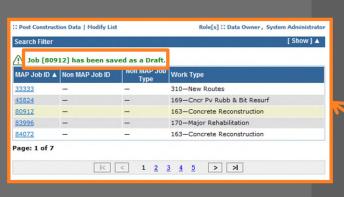
Pit / Source

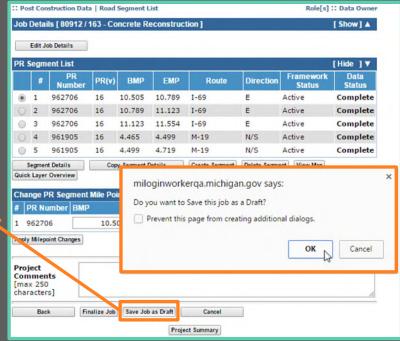
72-006

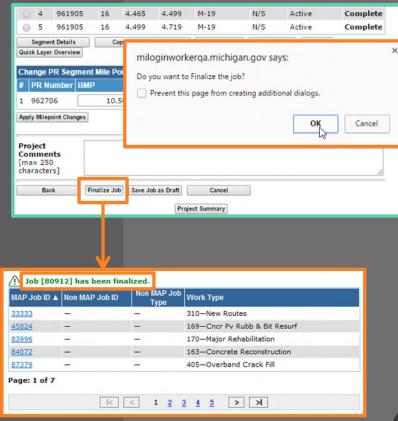
SAVE JOB AS DRAFT OR FINALIZE JOB

- Save Job as Draft:
 - Saves job and keeps the job in the Modify area (Data Entry or Data Owner), or
 - Saves job and moves the job from the Review area to the Modify area (Data Owner)
- Finalize Job:
 - Saves job and moves the job to the Review area (Data Entry), or
 - The job is finalized and sent to the PHD database (Data Owner)

Auto Generated E-mail Enhancement!

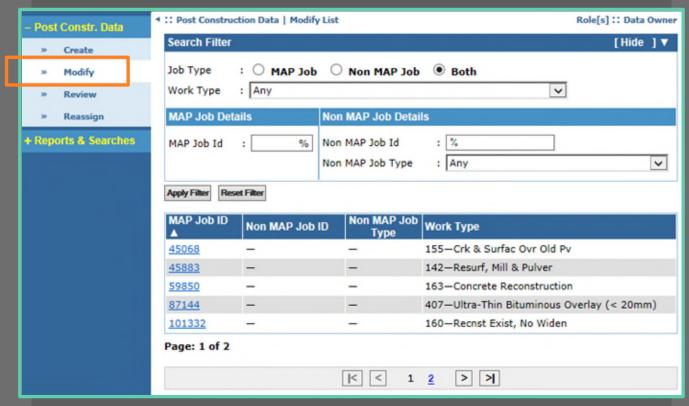






MODIFY LIST SCREEN

- Once a job has been created, it can be later modified/edited (unless it was Finalized)
- The Modify table will be populated with the jobs that are currently assigned to you
 - A job is only available to the person it is assigned to



4 – DATA OWNER REVIEW OVERVIEW

DATA OWNER RESPONSIBILITY

- Data Owners review <u>all</u> segments/lanes/layers in a job
 - Project & Segment Summary reports are very helpful
- If Data Owner finds errors/omissions, 2 options:
 - 1. Data Owner <u>makes changes</u> & <u>Finalize</u> job
 - OR -
 - 2. Data Owner <u>reassigns</u> the job <u>back to Data Entry</u> user:
 - i. Click on Save Job As Draft to send it back to Draft Status,
 - ii. Job will appear in the Data Owner's list of jobs in Modify area,
 - iii. Data Owner uses the Reassign area to assign it to a Data Entry user for corrections/changes,
 - iv. Data Owner to notify (email, phone, etc.) the Data Entry user

COMMON ENTRY ERRORS TO LOOK FOR

- Incorrect project PR numbers and milepoints
- Segments input in the wrong direction
- Over/Under segmentation
- Omitted/Missing items:
 - Work items (Example: ramps or pre-overlay work)
 - Lanes, Shoulder, Curb & Gutter / Layers / Attributes
 - Non-required layer attributes that are known/obtainable
 - Aggregates from a mix design
 - Warm mix designation (incorrect or missing)



COMMON ENTRY ERRORS TO LOOK FOR

• Layers:

- Layers in the wrong order (upside down)
- Extra/duplicated layers

Lane Numbering:

- Lane I not a mainline lane
- Lane 0, I, etc. being a mainline lane

Incorrect Lane/Shoulder, Curb & Gutter:

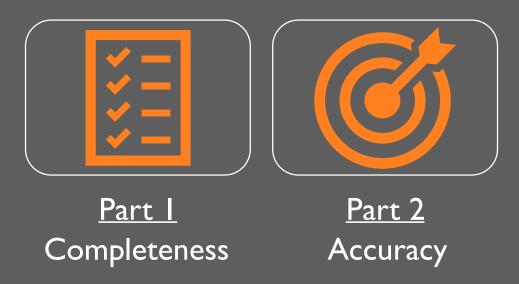
- Surface Type
- Lane/shoulder Widths
- Lane Type
- Copying errors



5 – CENTRAL OFFICE QA

QUALITY ASSURANCE PROCESS

- QA begins immediately following the January 3 Ist entry closing date
- 2 Part evaluation process:



QUALITY ASSURANCE PROCESS

- Part I Completeness
 - Are all pavement jobs entered?
 - Info compared from MAP to PHD
 - Discrepancies e-mailed to verify if job(s) should be entered
 - If confirmed missing, then Data Entry user enters missing job
- Part 2 Accuracy
 - Are jobs entered correctly?
 - Completed PHD projects are <u>sampled at random*</u> for each Region
 - Compare info from plans & other PWise resources to PHD
 - Possible errors are sent to the Data Entry person to verify/correct

*Accounts for approx. I 5% of all entered jobs. This is not a verification of all jobs.





RESOURCES

ProjectWise (PWise):

- https://mdotjboss.state.mi.us/SpecProv/projectwisesupport.htm
- Plans/proposal/addendum
- Pay Items/Tickets/Field Notes/Mix Designs

Construction Inquiry System:

- https://mdotcf.state.mi.us/public/trnsport/
- Summary of project items (pay items completed)

PR finder:

- https://lrs.state.mi.us/portal/apps/webappviewer/index.html?id=c3aa2462a1e24e37a33184a33e5976aa
- Find PR via CS, intersection, road name, interactive map

JobNet & ACRS

• Find programmed MDOT jobs – MAP info

6 – DATA EXPORT / REPORTS OVERVIEW

PHD REPORTS AND SEARCHES

PHD Reports and Searches:

- <u>Search Segment(s)</u> finds segments within finalized jobs
- Export Data generates selectable data items (Excel)
- Construction History Report generates segment/job info (PDF)
- Material Information Report finds segments per materials (PDF or Excel)
- Material Quantity Report quantities of HMA and PCC per time period (PDF or Excel)
- Network Inventory Report lane-miles of rigid/flexible/comp lanes or shoulders (PDF or Excel)
- Work Type Report finds segments by work type code (PDF or Excel)
- MAP Reconciliation finds jobs from MAP which are not entered into PHD (PDF)

- Reports & Searches

- » Export Data
- » Search Segment(s)
- » Construction History
- » Material Information
- » Material Quantity
- » Network Inventory
- » Work Type
- » MAP Reconciliation

7 – FAQ / BUSINESS RULES

JOB DATA ENTRY

- Multiple job numbers for a project:
 - Enter pavement work associated with each job number separately
 - Enter only job numbers with pavement work
- How do I enter Multi-year construction?
 - Keep it in Draft status until the project is complete
 - Add notes to the Comment Boxes
- Jobs with segments outside your jurisdiction (location) cannot be started/accessed:
 - Contact the PHD Administrator

November 202

- How do I edit a Finalized job in the PHD database?
 - Contact the PHD Administrator to unlock it and reassign it
 - The Administrator will need to know the Job ID

SEGMENT DATA ENTRY

- Only enter work done on MDOT trunkline
 - Local roadways should <u>not</u> be entered into PHD
- PHD uses PR info and PR milepoints might not match CS milepoints:
 - Use MDOT PR Finder to collect numbers and milepoints
- Auto-populated PHD segments show incorrect milepoints (i.e. as-constructed differs from MAP):
 - Change milepoints in PHD
- Maintenance cross-overs are not entered
 - Even if they have PR numbers
- Enter Median Type and Width (predominant/average) even if no work was conducted on the median
- Ramps:
 - PR begins or ends at 2' point
 - Portions of ramp adjacent to mainline are entered with mainline to the 2' point

LANE, SHOULDER/CURB & GUTTER DATA ENTRY

• Surface Type:

- Account for entire cross-section, even those not constructed in current job
- Partial curb & gutter work how much requires entry in PHD?
 - More than 5% of the total length of the curb & gutter is replaced
 - Select 'Yes' for Curb & Gutter Work Done (no need to segment on those locations) &
 - Add comment that replacement is intermittent

LAYER DATA ENTRY

- Layer is variable thicknesses:
 - Use average
- Layers order:
 - Matches how pavement is constructed, bottom to top



Yes, add the layer in the Shoulder Section pane



LAYER AGGREGATES

- HMA aggregate types <u>not</u> in the drop-down list:
 - Select 'Other Aggregate'
 - Enter the aggregate name in the new text box
- How to enter BORROW material aggregates:
 - Select the Aggregate from the list, or
 - Select 'Other Aggregate' (for non-standard)
 - Enter the material in the new text box
 - For source number:
 - 1st box (two digits): county of origin
 - 2nd box (three digits): '000'



LAYER AGGREGATES

- How to enter **RECYCLE** aggregates (incl. crush conc.):
 - Locate the associated county and pit number
 - This is found in the acceptance testing of the recycled agg



- Dock aggregate is <u>not</u> the agg name, source, or pit
- Dock aggs are those that were shipped in and stored at a dock
- Dock aggs come from the prequalified aggregate list, so they <u>do</u> have an actual <u>name</u> and <u>source/pit number</u>
- The aggregate tickets should provide the actual <u>name</u> & <u>number</u> information



GENERAL

- If entry for Layers, measurement units, suppliers, materials, or entry items are <u>missing</u> in PHD:
 - Contact the PHD Administrator
- Can consultants enter data in PHD?
 - Yes! Approved consultants are granted 2-year approval periods (can be renewed)
 - They use the third party MILogin
 - Before signing up, consultants must follow the <u>Consultant Request Protocol</u> and submit this info to a PHD Admin:
 - I. Approval email from an MDOT Region or TSC representative
 - 2. Identify the job(s) that will be assigned to the consultant user
 - To help your consultants, use public PHD info website:
 - https://www.michigan.gov/mdot/0,4616,7-151-9623_26663_27303_106900---,00.html

PHD ACCESS

- Use appropriate MILogin link to access PHD
 - Do <u>not</u> use QA or Development version of MILogin
 - If you are having trouble accessing MILogin, make sure that you're using the correct link

MDOT Employees

https://miloginworker.michigan.gov/uisecure/selfservice

Consultants

https://milogintp.michigan.gov/eai/tplogin/authenticate?URL=/

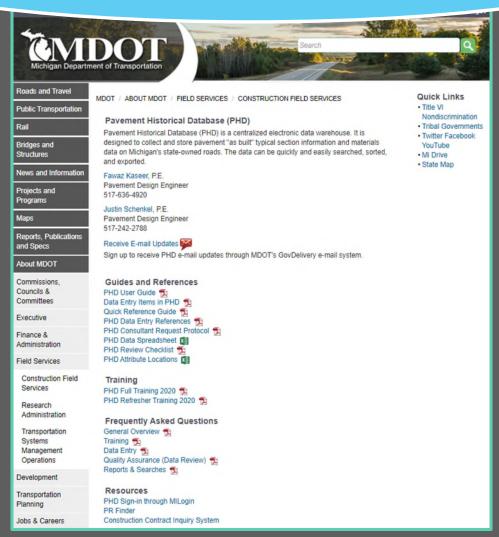
PHD INFORMATIONAL WEBSITE

• Public:

• MDOT Internal:

- https://stateofmichigan.sharepoint.com/sites/mdot/Organizational/field_services/construction/phd/SitePages/Home.aspx
- Links to Resources
- Helpful Documents:
 - FAQ, Business Rules, Quick Reference Guide, list of data items, etc.
- Training Presentations

PHD INFORMATIONAL WEBSITE (PUBLIC)



8 – ADMINISTRATION

ADMINISTRATORS CAN...

- Grant access to PHD
- Assign or change user roles (i.e. Data Owner, Data Entry, or Read Only)
- Assign or change user <u>location</u> (i.e. Statewide, Region, TSC)
- Create new layers, attributes, & measurement units
- Help fix/enhance PHD software
- Unlock Finalized jobs
- Help you

ADMINISTRATOR CONTACT



Fawaz Kaseer

• Phone: 517-636-4920

• E-mail: kaseerf@michigan.gov



Justin Schenkel

• Phone: 517-242-2788

• E-mail: schenkelj@michigan.gov

REGION PHD LIAISONS

Region
PHD Liaisons
can help too!



Bay: Tyler Lemieux



Grand: Bill Loehle



Metro: Marji Zabel



North: Margaret Szajner



Southwest: Kyle Rudlaff



Superior: Alison Hamlin



University: Scott Walter

QUESTIONS / FEEDBACK

Thank You!

